

SANDOVAL COUNTY ETHICS BOARD

C/O SANDOVAL COUNTY ATTORNEY'S OFFICE
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Robert Wilkins, Chair
Cindy Adelsberg
Nancy Jinks

Luis Robles
Contract Compliance Officer

David Craig, Alternate

To: The Hon. Michael Meek, Chair Sandoval County Commission
The Hon. Jordan Juarez, Vice Chair Sandoval County Commission
The Hon. Katherine R. Bruch, Sandoval County Commissioner
The Hon. Jon Herr, Sandoval County Commissioner
The Honorable Joshua Jones, Sandoval County Commissioner

REPORT FOR THE PERIOD OCTOBER 1, 2024 – MARCH 31, 2025¹

The Sandoval County Ethics Board ("Ethics Board") submits this report pursuant to Section 8(j)(3) of the Sandoval County Ethics Ordinance which states, in pertinent part:

...The ethics board shall provide the board of county commissioners with a quarterly report stating the number of complaints that were submitted alleging a violation of the ethics ordinance, the number of complaints submitted to the ethics board by the contract compliance officer and a summary of the status of each complaint to include the date of the complaint for the case to be heard and date for final possible action. The quarterly status report must be approved by the ethics board and made available to the public on the county's website...

I. ORGANIZATION

Ethics Board members during the reporting period covering 2024 Q4 were Robert Wilkins (District 1), Keith Brown (District 2), Cindy Adelsberg (District 3), Jordan Juarez (District 4), and Ramon Montano (District 5). Ethics Board members during the reporting period covering 2025 Q1 were Robert Wilkins (District 1), Cindy Adelsberg (District 3), and Nancy Jinks (District 4).²

¹ For reasons discussed below, this report covers 2024 Q4 and 2025 Q1.

² The Ethics Board currently consists of Robert Wilkins (District 1), Cindy Adelsberg (District 3), and Nancy Jinks (District 4). Mr. Brown resigned from the Ethics Board on or about January 29, 2025. Mr. Juarez resigned from the Ethics Board on or about December 2, 2025. Mr. Montano resigned from the Ethics Board on or about January 6, 2025. Nancy Jinks was appointed to the Ethics Board on February 26,

Ethics Board alternate member(s) during the reporting period was David Craig (District 1).³

Contract Compliance Officer Luis Robles advises the Ethics Board and performs other duties as set forth in the Sandoval County Ethics Ordinance.

II. ACTIVITIES RELATED TO THE DUTIES, RESPONSIBILITIES AND AUTHORITY OF THE ETHICS BOARD DURING THE CURRENT REPORTING PERIOD

The Ethics Board met once during the reporting period. On November 7, 2024, the Ethics Board approved minutes of its prior meeting, approved its 2024 Q3 report to the county commissioners, and took other action as discussed below.

A. COMPLAINTS

Number of complaints submitted alleging violation of the Ethics Ordinance: 1

Number of complaints submitted to Ethics Board by Contract Compliance Officer: 1

Summary of the status of each pending complaint:

- 1) Ethics Board Complaint No. 2024-003, Dehoff v. Gallegos, et. al. was submitted in July 2024. A Preliminary Hearing was conducted on November 7, 2024. The following action was taken: 1) allegations relating to violation of Sandoval County Ethics Ordinance Section 2-175(a)(2) were dismissed, and 2) allegations relating to violations of Section 2-175(e) of the Sandoval County Ethics Ordinance were directed to an Evidentiary Hearing. The Evidentiary Hearing was subsequently scheduled for January 27, 2025.⁴
- 2) Ethics Board Complaint No. 2024-004, Dowling v. Bruch: Complaint was submitted to the Sandoval County Ethics Board Contract Compliance Officer on October 23, 2024.⁵

B. 2025 Q1

The Ethics Board attempted to schedule a meeting(s) between January 1 and March 31, 2025; however, for various reasons, including lack of requisite number of members, lack of member availability and/or lack of quorum, a meeting was not held.

2025. Mr. Wilkins and Ms. Adelsberg appointments have expired; pursuant Sandoval County Ethics Ordinance Section 2-178(a) they continue to serve in their respective capacities subject to reappointment or appointment of other individuals.

³ Mr. Craig's term as Alternate Member has expired.

⁴ The Evidentiary Hearing did not proceed as scheduled due to lack of quorum. The Evidentiary Hearing remains outstanding.

⁵ The Complaint was dismissed pursuant to Sandoval County Ethics Ordinance Section 2-178(h)(a) on February 3, 2025.

III. LOOKING FORWARD

The Ethics Board expects to fulfill its mandated duties and responsibilities, including its obligation to meet at least once per quarter, and more often when necessary.

Respectfully,

Sandoval County
Ethics Board