# PLANNING AND ZONING DEPARTMENT
## MANUFACTURED HOME PLACEMENT APPLICATION

*No structure shall be constructed, placed, or maintained, and no land use commenced or continued within the zoning jurisdiction of the County except as authorized by this Ordinance. Any use not designated as permissive or conditional within a particular zone district is prohibited from that zone district, except as otherwise provided in this Ordinance.* https://library.municode.com/nm/sandoval_county/codes/code_of_ordinances?nodeId=COOR_APXAZOOR_ARTIINGE_S4AP

**Application Type (check one box only):** ( ) New Manufactured Home, ( ) New Manufactured Home AND Garage, OR ( ) Replacement Manufactured Home.

**Applicant (check one box only):** ( ) Contractor, OR ( ) Homeowner

Installer Information (***if*** *Contractor Applicant – Agent Authorization Form Must Be Attached*):

Business Name: _____

Physical Address City/State/Zip Code: _____

Email: _____

Phone Number: _____

New Mexico LIC. #: _____

Sandoval County LIC. #: _____

**SUBJECT PROPERTY OWNER INFORMATION**

Name(s): _____

Physical Address City/State/Zip Code: _____

Email: _____

Phone Number: _____

Applicant *certifies* subject property **__Tax Bill, __Recorded Deed, __Plat or Survey of Property, __Title (if Used MH) with Serial # and Model Year, or Exercised Purchase Agreement of new MH, __Permanent Foundation Plan, or Tie-In System Specifications (obtained from Installer), __ Two Sets of Drawings for Garage (if needed), Stamped (approved) NMED Liquid Waste Permit, __Stamped (approved) NMED Application, __Stamped (approved) NMED Site Plan, __Site Plan & Vicinity Map, __Driveway Permit (or statement stating driveway permit is not required) from New Mexico Department of Transportation NMDOT [If accessing unto a State Highway]** is attached to this application.

_____ _____

*Signature* (of Applicant) / $75 Non-Refundable Fee Date

**SHADED SECTION BELOW FOR P&Z STAFF USE ONLY**

_____ _____

*Signature* (Staff Person Receiving this Application and Attachments) Date

Subject property *identified* on attached **Bill** and **Deed** is located in the following unincorporated **Zone(s):** _____

**INITIAL box** ( ) *certifying* **Vicinity Map** (*identifying* subject Property) is *prepared* and attached by GIS Staff.

GIS Stamp

_____

**Physical E911 Address** (IF EXISTS); If not, leave blank, and include an **ADDRESSING ASSIGNMENT APPLICATION** with this form.

_____ _____

*Signature* (GIS Identification) Date

_____ _____

*Signature* (Flood Plain Approval) Date

_____ _____

*Signature* (Zoning Approval) Date

**Planning and Zoning Department**
1500 Idalia Road, Building D, Bernalillo, NM 87004
Front Desk Phone: 505-867-7628
Email: P&ZMain@sandovalcountynm.gov