



**SANDOVAL COUNTY REGIONAL EMERGENCY  
COMMUNICATIONS CENTER**

**RESOLUTION NO. 24-003**

**RESOLUTION AUTHORIZING THE HIRING OF A DISPATCH CONSULTANT  
TO ASSIST WITH PENDING CENTER CHANGES**

*Whereas*, the Sandoval County Regional Emergency Communications Center (SCRECC) was originally established in 2003 for the purpose of overseeing the operations of Enhanced 911 (“E-911”) communications services in order to provide emergency communications services to the emergency services and public safety agencies of Sandoval County;

*Whereas*, the SCRECC was established pursuant to the New Mexico Enhanced 911 Act, NMSA 1978 § 63-9D-1 et seq., and the New Mexico Joint Powers Act, NMSA 1978 § 11-1-1 et seq., for the express purpose of exercising certain powers conferred upon local governing bodies;

*Whereas*, the original members of the JPA include Santa Ana Pueblo, the Town of Bernalillo, the Village of Corrales, the City of Rio Rancho, and Sandoval County (“Members”);

*Whereas*, the City of Rio Rancho has given notice to the Santa Ana Pueblo, The Village of Corrales, the Town of Bernalillo, and Sandoval County, that it intends to withdraw from the joint powers agreement creating the SCRECC effective July 1st, 2025;

*Whereas*, the current dispatch center and associated equipment is currently housed within a City of Rio Rancho building co-located with Rio Rancho Police and Municipal Court;

*Whereas*, the remaining Members of the SCRECC are now planning to relocate the SCRECC emergency communications system and dispatch services to include a new location outside of the City of Rio Rancho Police Department main offices;

*Whereas*, by general consent of the remaining SCRECC members, Sandoval County has been coordinating efforts to relocate the SCRECC dispatch center;

*Whereas*, Public Safety Answering Point (PSAP) and Dispatch consultants should be considered for hire to assist in a transition to help ensure best practices, fiscal responsibility, and center redundancy if applicable and mutually desired;

*Whereas*, Sandoval County has an on-call contract in place with Huitt Zollars for planning and design services;

*Whereas*, MCM Consulting Group is a nationally recognized consulting firm that specializes in 9-1-1 needs assessment, strategic planning, and project management;

*Whereas*, MCM Consulting Group has been subcontracted by Huitt Zollars to provide critical dispatch center related expertise to support their facilities planning and design work;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Sandoval Regional Emergency Communications Center as follows:

Section 1.

The Board supports and approves Sandoval County's selection of their on-call contractor Huitt Zollars and their PSAP consultant MCM Consulting Group to assist the remaining members in the following:

1. Ensuring compliance with the NM 911 Bureau Rule.
2. Identifying the best practices for a PSAP and Dispatch center
3. Identifying a new location for a dispatch center
4. Identifying construction and/or remodeling requirements of a new center
5. Providing remodeling services to an existing location, if needed
6. Identifying current equipment within the center to include the center infrastructure to better understand what equipment and infrastructure a new center might require along with the associated costs
7. Identify system requirements, software requirements, network requirements, radio requirements, etc.
8. Determining center staffing requirements and budget
9. Modifying or developing Standard Operating Procedures
10. Developing a 1 year, 3 year, and 5 year strategic plan
11. And any other items that are determined to be best practice for the relocation of a PSAP and dispatch center

Section 2.

The Board shall ensure the consulting firm interviews all public safety agencies that will affect this process, as appropriate and determined by the firm.

The Board authorized the selected consulting firm to tour the existing center and interview the existing Center Manager, and any associated staff identified by the Manager, and directs Center staff to assist in this process.

The Board authorizes the findings of the consulting firm to be shared with all members of the Board.

The Board shall receive, at minimum, monthly updates on the progress and status of the consultants and will commit to meeting regularly to discuss any challenges or new ideas that may come from the process.

Existing capital assets and capital fund distributions are not included in the contractor's scope.

**APPROVED AND ADOPTED** by the SCRECC Board of Directors during its special meeting on this 8<sup>th</sup> day of February, 2024.

**SCRECC Board Chairman**

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Anthony Martinez, Village of Corrales

**SCRECC Board Vice-Chairman**

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Eric Masterson, Sandoval County

**SCRECC Board Member**

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**SCRECC Board Member**

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, Town of Bernalillo

**SCRECC Board Member**

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, Santa Ana Pueblo