

Sandoval County Community Wildfire Protection Plan  
RFP FY24-FIRE-01  
Addendum #1  
Issued January 11, 2024

1. In the RFP, we note that there is no specific mention of the contractor facilitating public/community meetings and outreach. Was that intentionally omitted from the scope of work, or should we include public outreach in our proposed technical approach and costs. If yes, how many public meetings/events should we budget for?

Yes, the Offeror should anticipate facilitating three (3) meetings, one for kick-off, a mid-point, and a final one at the end of the project. The Offeror will need to work with the Emergency Manager to set agendas and contact stakeholders.

2. In the RFP, the scope of work on page 17 states that the final CWPP should be delivered within 9 months of an award; however, on page 1, the Term of Contract states that the RFP is to contract on a yearly basis with the option to renew the contract annually for a maximum of four years. Can you please clarify your expectations for the project timeline?

Sandoval County's expectation is for this project to be completed within nine (9) months of award. Our usual contractual language is for contracts to be issued on an annual basis. The option years are intended to be used only in the case of an unforeseen need to extend the project timeline.

3. We understand that Sandoval County was awarded funds through the CWDG grant program. Is that CWDG grant funding being used to fund this CWPP update, or is there alternative/additional funding being utilized? Are you able to share the total project budget?

The CWDG is the sole funding source for this project. The total budget is \$63,000.00.

4. On page 17, there is a reference to FEMA region. It is our understanding that NMEMNRD provides review and approval of CWPPs in NM. Do you anticipate FEMA being engaged in the CWPP update process or was that a reference to integration of the Sandoval County All Hazards Mitigation Plan in the CWPP update?

The NMEMNRD is the approving authority for this plan. The HMP was referenced as a point to align the CWPP with the HMP as much as possible as they go hand in hand.

5. What is the designated budget for this project?

The total budget for this project is \$63,000.00.

6. It is helpful for us to know our audience in order to assist evaluators in making an informed decision. What are the positions of those that will be evaluating this proposal?

This is not applicable.

7. Page 12 of the RFP states “The New Mexico Preferences shall not apply when the expenditures for this RFP includes federal funds.” Did the County receive federal funding for this project or do the New Mexico Preferences apply?

The quoted clause is a standard contract term for Sandoval County’s contracts. However, for this project there is not federal funding, therefore New Mexico preferences as defined by NMSA 1978, § 13-1-21 are valid.