

December 13, 2023

RE: Recording System Upgrade & Outages

Dear e-recording and in-person Customers:

We appreciate your patience as we work through intermittent outages of electronic recording and in-person transactions. We apologize for the inconvenience as we continue to work through the implementation phase of a newly upgraded recording system.

<u>Potential for Interruptions/outages:</u>

As we are closer to the final phase and going live in January or February 2024 we expect to have some outages as the development team continues forward with the implementation.

Goal:

Our goals are to expand access to records recorded within the office and provide accessibility to the records online to the public and land owners within the county.

Future Office Closures:

As we get closer to going live with the updated system we expect to close for the day for training. We will provide a one week notice once the dates are selected.

If you have any concerns please call the management team: Ashley Sanders: 505-350-3555, R&F Manager; Joey Dominguez: 505-403-7766, Deputy Clerk; or myself at 505-280-5631. We will do our best to process your transaction as best as possible during those un-expected outages.

In your service,

Anne Brady-Romero Sandoval County Clerk