



SANDOVAL COUNTY PLANNING & ZONING DEPARTMENT

SIGN PERMIT APPLICATION

THIS SIGN IS: **EXISTING** **NEW**
 FREE STANDING **WALL MOUNTED**

APPLICANT: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____
(Name of Individual or Organization owning sign.)

INSTALLER: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

CONTRACTOR'S LICENSE NUMBER: _____

NAME OF THE PROPERTY OWNER: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

EXISTING LEGAL DESCRIPTION OF PROPERTY:

TOWNSHIP _____ RANGE _____ SECTION _____

MRGCD Tract No. (If applicable) _____ MRGCD Map No. (If applicable) _____

Subdivision _____ Lot No. _____

Block No. _____ Total Acres: _____ Number of Lots (existing) _____

EXISTING ZONING OF PROPERTY WHERE PROPOSED SIGN IS TO BE LOCATED: _____

SIGN IS TO BE ILLUMINATED: YES ___ NO ___

SIGN DIMENSIONS: HEIGHT: _____ WIDTH: _____ DEPTH: _____

PROPERTY OWNER'S SIGNATURE: _____ **DATE:** _____

INSTRUCTIONS: Submit the completed application to the Planning and Zoning Department office located at 1500 Idalia Rd, Bldg D, Bernalillo, NM. Each sign permit application must get accompanied by site plan, renderings with elevations and sign design. Additional information may be requested by the Planning and Zoning Department.

FOR OFFICE USE ONLY:

Application Received By: _____ Date: _____ Fee: _____ Receipt No. _____

File number: _____ Zoning : _____ Corridor Overlay Zone?
Yes _____ No _____

Approved By: _____ Date: _____

VERSION JUNE 2023