



**SANDOVAL COUNTY  
PLANNING & ZONING DEPARTMENT**

**CONDITIONAL USE PERMIT/VARIANCE APPLICATION**

**APPLICATION FOR:**     **CONDITIONAL USE PERMIT**     **VARIANCE**

**APPLICANT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_                      **E-MAIL:** \_\_\_\_\_

**AGENT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_                      **E-MAIL:** \_\_\_\_\_

**EXISTING LEGAL DESCRIPTION OF PROPERTY:**

**TOWNSHIP** \_\_\_\_\_ **RANGE** \_\_\_\_\_ **SECTION** \_\_\_\_\_

**MRGCD Tract No. (If applicable)** \_\_\_\_\_ **MRGCD Map No. (If applicable)** \_\_\_\_\_

**Subdivision** \_\_\_\_\_ **Lot No.** \_\_\_\_\_ **Block No.** \_\_\_\_\_

**Total Acres:** \_\_\_\_\_ **Number of Lots (existing)** \_\_\_\_\_ **(proposed)** \_\_\_\_\_

**Present Zoning and Use of Property:**

\_\_\_\_\_

**PROPERTY ADDRESS:** \_\_\_\_\_

**DESCRIPTION OF CONDITIONAL USE OR VARIANCE (Use additional sheets if necessary):**

\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**INSTRUCTIONS: Submit the completed application to the Planning and Zoning Department office located at 1500 Idalia Rd, Bldg D, Bernalillo, NM 87004. Each application must be accompanied by plats, sketches, checklists, fees, and other information as requested by the Planning and Zoning Department.**

**FOR OFFICE USE ONLY:**

Application Received By: \_\_\_\_\_ Date \_\_\_\_\_

Subdivision Type: \_\_\_\_\_ Receipt Number: \_\_\_\_\_ Fee: \_\_\_\_\_

Within Extraterritorial Platting Jurisdiction of a Municipality: Yes \_\_\_\_\_ No \_\_\_\_\_

Public Hearing Date: \_\_\_\_\_ Public Notice Date: \_\_\_\_\_

Subdivision File Number: \_\_\_\_\_

VERSION JUNE 2023