

**SANDOVAL COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
LOCATION: ADMINISTRATIVE BUILDING COMMISSION CHAMBERS  
1500 IDALIA ROAD, BUILDING D  
BERNALILLO, NM 87004  
DECEMBER 14, 2022 – 6 P.M.**

**The meeting may be viewed online at**

[www.sandovalcountynm.gov](http://www.sandovalcountynm.gov).

**Public comment will be taken in person and online at**

<http://sandovalcountynm.gov/commission/public-comment/>

**1. CALL TO ORDER**

Chair Meek called meeting to order at 6:00p.m. Present were Chair Meek, Vice Chair Heil, Commissioner Bruch, and Commissioner Eichwald.

**2. PLEDGE OF ALLEGIANCE AND NEW MEXICO PLEDGE**

Chair Meek led both the Pledge of Allegiance and the New Mexico Pledge.

**3. CLOSED SESSION ANNOUNCEMENT**

(Michael Meek, Chairman)

As previously noticed, immediately prior to today's meeting, on December 14, 2022 at 5pm, the Sandoval County Board of County Commissioner's convened as a Committee of the Whole in closed session in the 3rd Floor Conference Room, County Administration Building, to discuss the matters limited to personnel matters and subject to the attorney-client privilege pertaining to the threatened litigation against the County Commission and to discuss the purchase, acquisition or disposal of real property pursuant to the Open Meetings Act, NMSA 1978, §§ 10-15-1 (H)(2), (7) and (8) The matters discussed in the closed session were limited to those specified in the Notice of Closed Session and no action was taken.

**4. INTRODUCTIONS & ANNOUNCEMENTS**

Chair Meek discussed Chief Judge Eichwald and wanted to allow him to provide a few words to speak.

**5. APPROVAL OF AGENDA**

Vice Chair Heil made a motion to approve the agenda with the exclusion of item 6C, seconded by Commissioner Eichwald.

Commissioner Bruch, Commissioner Eichwald, Vice Chair Heil and Chair Meek, voted yes. Motion passed unanimously.

**6. PRESENTATIONS & PROCLAMATIONS**

A. Department of Finance and Administration Rising Star Award presented to Sandoval County.  
(Cassandra Herrera, Sandoval County Finance Director)

B. Sandoval County Fair Board Annual Report/Update  
(Tim Johnson, Fair Board President)

C. "Friend of The Sheriff's Office Award" presented to Ms. Kimberly Serna  
(Lieutenant John Castaneda, Sandoval County Sheriff's Office)

D. Albuquerque Regional Economic Alliance Progress Report & County Update  
(Dora Dominguez, County Business and Economic Development Director)

**7. COMMENTS FROM THE PUBLIC**

Several people from the public voiced their concerns.

**8. CONSENT AGENDA**

A. Approval of Regular Commissioner Meeting Minutes of 11/09/22

B. Approval of Board of Finance Minutes 11/09/22.

C. Approval of Board of Canvass Minutes 11/18/22.

D. Approval of the following Budget Resolutions

(1) No. 12-14-22.8D(1) / 2019 Library Go Bonds / Reimbursed Funds from New York Times going back into the budget. / \$4,905.00

(2) No. 12-14-22.8D(2) / Emergency Services Federal Grant / Funding from Cities Readiness to be used for planning & training / \$65,477.00

(3) No. 12-14-22 8D(3) DWI Grant / Adjustment as needed to reflect actual grand amounts received / \$1,316.00

- (4) No. 12-14-22.8D(4) / Public Works Road Projects / To reflect additional funding received from the NM Department of Transportation / \$1,683,232.20
- (5) No. 12-14-22.8D(5) / Legislative Appropriations / Adjustments needed to remove and reduce amounts due to allocation to Arts in Public Places (\$86,878.00) and the delay of behavioral health equipment purchases (\$200,000).
- (6) No. 12-14-22.8D(6) / Emergency Services & Grants Budget / NM Fire Protection grant distribution / \$1,150,000.00
- (7) No. 12-14-22.8D (7) / DWI Program / State of NM, Dept. of Finance Administration has awarded reversion funds / \$237,636.15

E. Approval of amending the 2023 Sandoval County Calendar.

F. Approval to Adopt Resolution No. 12-14-22.8F for the purpose of amending Resolution 1-12-22.10C (declaring the intent to issue multifamily housing revenue obligations for a 216-Unit affordable multifamily housing apartment complex to be known as Sandoval Flats) to reflect an increase in the principal amount of obligations and an extension of the expiration date of Resolution 1-12-22.10C.  
(Rob Burpo, County Financial Advisor)

G. Approval of the Local Economic Development (LEDA) Project Intergovernmental Agreement (IGA) between the City of Rio Rancho and Sandoval County per the City's Requested IGA process and format for Deluxe Design.

Vice Chair Heil made a motion to approve, seconded by Commissioner Bruch. Commissioner Bruch, Commissioner Eichwald, Vice Chair Heil and Chair Meek, voted yes. Motion passed unanimously.

9. OFFICE OF THE COUNTY MANAGER  
(Wayne Johnson, County Manager)

A. Request for a Motion to Adopt Resolution No. 12-14-22.9A approving the Salaries for incoming Sandoval County elected Officials.

Vice Chair Heil made a motion to approve item 9A, seconded by Commissioner Eichwald. Commissioner Bruch, Commissioner Eichwald, Vice Chair Heil and Chair Meek, voted yes. Motion passed unanimously.

B. Request for a Motion to Adopt Resolution No. 12-14-22.9B Authorizing the County Manager and County Attorney to take all steps necessary to facilitate the purchase of certain real estate in the town of Bernalillo.

Commissioner Eichwald made a motion to approve item 9B, seconded by Vice Chair Heil. Commissioner Bruch, Commissioner Eichwald, Vice Chair Heil and Chair Meek, voted yes. Motion passed unanimously.

10. OFFICE OF THE COUNTY ATTORNEY  
(Michael Eshleman, County Attorney)

Request for a Motion to Adopt Resolution No. 12-14-22.10 Approving and Authorizing the County Attorney to Represent Donors of Land with Probate and Waiving the Conflict of Interest that Exists in that Representation.

Vice Chair Heil made a motion to approve, seconded by Commissioner Bruch. Commissioner Bruch, Commissioner Eichwald, Vice Chair Heil and Chair Meek, voted yes. Motion passed unanimously.

11. FIRE DEPARTMENT  
(Eric Masterson, Fire Chief)

Request for a Motion to Approve the Fire Rescue department to procure four SUV command-type vehicles.

Commissioner Eichwald made a motion to approve, seconded by Commissioner Bruch. Chair Meek, Vice Chair Heil, Commissioner Bruch, and Commissioner Eichwald, voted yes. Motion passed unanimously.

12. DIVISION OF COMMUNITY SERVICES  
(Jayme Espinoza, Director)

Request for a Motion to Approve the Clear Channel and Community Services – Prevention & Intervention contract for the 2023 Media Campaign. Digital Poster / Billboards around Sandoval County for 4 weeks. Billboard locations have been identified and agreed up by both parties.

Vice Chair Heil made a motion to approve, seconded by Commissioner Bruch. Commissioner Bruch, Commissioner Eichwald, Vice Chair Heil and Chair Meek, voted yes. Motion passed unanimously.

13. DIVISION OF PLANNING & ZONING  
(Makita Hill, Senior Planner)

Request for a Motion to Approve the Vacation of 10' Public Utility Easements (VAC-22-003) by Gary Gritsko, agent for Shawn Darley and Jeffery Garcia. Located within Lots 13 through Lot 18, Block 8, Unite 5, Rio Rancho Estates, Town of Alameda Grant Section 26, T12N, R1E, Sandoval County, New Mexico.

Vice Chair Heil made a motion to approve, seconded by Commissioner Eichwald. Commissioner Bruch, Commissioner Eichwald, Vice Chair Heil and Chair Meek, voted yes. Motion passed unanimously.

14. DIVISION OF PUBLIC WORKS  
(Mark Hatzenbuehler, Director)

A. Request for a Motion to declare the 2014 Dodge Ram 1500 Pursuit Vehicle VIN#1C6RR7XTES233558 as surplus and to donate it to the Village of Corrales Fire Department.

Commissioner Bruch made a motion to approve item 14A, seconded by Commissioner Eichwald. Commissioner Bruch, Commissioner Eichwald, Vice Chair Heil and Chair Meek, voted yes. Motion passed unanimously.

B. Request for a Motion to Approve the Professional Services Agreement with GM Emulsion for the Road Project on Al Pie De La Loma in the amount of \$87,539.38 and Authorize the County Manager Approval of all Subsequent Amendments.

Commissioner Eichwald made a motion to approve item 14B, seconded by Commissioner Bruch. Commissioner Bruch, Commissioner Eichwald, Vice Chair Heil and Chair Meek, voted yes. Motion passed unanimously.

C. Request for a Motion to Enter into an Agreement with Horizons for Janitorial Services in the amount of \$112,407.19 for seven months and Authorize the County Manager Approval of all Subsequent Amendments

Commissioner Eichwald made a motion to approve item 14C, seconded by Commissioner Bruch. Commissioner Bruch, Commissioner Eichwald, Vice Chair Heil and Chair Meek, voted yes. Motion passed unanimously.

15. COMMISSION VOTE ON USE OF DIGITAL SIGNATURES AND SIGNING OF DOCUMENTS  
No Digital Signatures.

16. COMMENTS FROM THE COMMISSIONERS

Commissioner Bruch wanted to wish everyone a safer holiday. Commissioner Eichwald wanted to thank everyone who works for Sandoval County. Vice Chair Heil discussed the what went well and what could have been done differently during the General Election.

17. ADJOURN


Chair Meek stand adjourned the meeting at 9:00pm.

DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS 11<sup>th</sup> DAY OF JANUARY, 2023

  
ANNE BRADY-ROMERO, County Clerk

  
MICHAEL MEEK, Chairman | District 3

  
DAVID J. HEIL, Vice-Chair | District 4

  
KATHERINE A. BRUCH, Commissioner | District 1

  
JAY C. BLOCK, Commissioner | District 2

  
F. KENNETH EICHWALD, Commissioner | District 5

APPROVED AS TO FORM:

  
MICHAEL ESHLEMAN, County Attorney