

Reception and Assessment Center Services

RFP FY23-SCCS-03

Addendum #1

Issued April 11, 2023

- 1) Our firm utilizes the Child and Adolescent Functional Assessment Scale (CAFAS) which is completed at intake, every 90 days thereafter and at discharge. This is a brief description: The CAFAS is a web-based tool backed by over 20 years of research, that assesses a youth's day-to-day functioning across critical life subscales including determining whether a youth's functioning improves over time. The scales include School, Behavior Towards Others, Moods/Emotions, Home, Thinking Problems, Self-Harm, Substance Use and Community. Can this be substituted for the JIFF? Our firm is able to assess client progress with the CAFAS including performance indicators. The JIFF does not provide this information.  
**Yes, the CAFAS can be used instead of the JIFF.**
- 2) There is no funding allocation amount indicated in the RFP which will guide the respondent to develop a budget.....what is the funding available through this solicitation?  
**The total amount allocated is \$206,250.00.**
- 3) Historically, this program has run a budget deficit each year. The reimbursement formula currently used is not conducive to covering all costs incurred in operating the program. Would Sandoval County consider changing this formula/contract to cost reimbursement? Or another alternative is to increase the rate paid per day to \$350.00. Can these options be considered?  
**This is definitely something we can ask to increase via the grant that we receive when we reapply. Unfortunately these amounts are already in place for this year and can't be changed.**
- 4) The RFP contains reference forms, is the respondent responsible to send these out to colleagues/partners for references?  
**Yes, the offeror is responsible for distributing the Organizational Reference Questionnaire (Appendix D) to their references. Please refer to Sections IV.B.2 and IV.B.b of the RFP for additional information.**
- 5) On page 13 of the RFP it specifies the Technical Proposal original plus 3 copies in Binder 1 and Cost Proposal original plus 3 copies in Binder 2.....can all 4 copies of the Technical Proposal be in the same binder and all four copies of the Cost Proposal be in the same binder OR does each copy submitted need to be packaged in its' own binder?  
**So long as the Cost Proposal and Technical Proposal are packaged separately and all proposals submitted (originals and copies) are complete and identical, it is at your discretion as to whether proposals are packaged in one binder containing an original with three copies, or with each proposal (original and copy) being presented in individual binders.**