

Aerial Imagery Services

RFP FY23-SCAO-01

Addendum #1

Issue February 6, 2023

1. Section IV, Paragraph A of the RFP describes the resolution and area of the imagery requested. However, only the square mileage of the area (approximately 412 square miles) is mentioned. Will the County provide a shapefile of the Area of Interest (AOI) for the 2023 and 2025 collection areas so that we can accurately provide flight plans and pricing in our RFP response?  
**Yes, a Shapefile will be provided. They will be posted to the website with this addendum.**
2. In Appendix C Letter of Transmittal Form, Item #5, it is requested that we identify if we are planning to utilize sub-contractors in the performance of any of the resultant contract. However, in Section II. C, Item 24, #5 it states that "Sub-contractor will not be authorized for this procurement." Will the County clarify this statement and confirm whether or not sub-contractors are allowed to be utilized for this contract?  
**Appendix C is a template form that is utilized for all of our formal procurements. Therefore, Section II. C Item 24, #5 states correctly that sub-contractors will not be authorized for this procurement.**
3. In light of our request for the Shapefiles of the Area of Interest (AOI) as well as the need to request Organizational Reference Questionnaires (Appendix D) from past clients, we respectfully request an extension to the due date for this RFP to allow adequate time to review updated documents (Shapefiles) as well as for our reference agencies to return the forms back to the County in time.  
**An extension for applicants will be granted. Please see the revised Sequence of Events:**

Action	Responsible Party	Due Dates
1. Issue RFP	Sandoval County	JANUARY 27, 2023
2. Pre-Proposal Conference	Sandoval County	NONE
3. Return of Acknowledgement of Receipt Form	Potential Offerors	JANUARY 31, 2023
4. Deadline to submit Questions	Potential Offerors	FEBRUARY 2, 2023
5. Response to Written Questions	Procurement Manager	FEBRUARY 6, 2023
<b>6. Submission of Proposal</b>	<b>Potential Offerors</b>	<b>FEBRUARY 15, 2023 AT 3:00 PM MST.</b>
7. Proposal Evaluation	Evaluation Committee	TBD

8. Selection of Finalists	Evaluation Committee	TBD
9. Contract Awards	Sandoval County	TBD
10. Protest Deadline		+15 days

4. On page 19, item #1a under "Organizational Experience" it states: *"Provide a project description for at least three (3) New Mexico County oblique sales and completed deliveries that demonstrate the same technical experience that is required in the scope of work. The narrative must thoroughly describe how the Offeror has supplied expertise for similar contracts and must include the extent of their experience, expertise and knowledge as a provider for Aerial Imagery Services."*

Does this mean that offerors who do not possess 3 such deliveries for New Mexico counties will be eliminated from consideration?

Yes, the Assessor requires firms with New Mexico counties experience for this project. The reasoning for this requirement is as follows: knowledge of terrain; location of requested flyover; knowledge of climate and challenges of weather, foliage and optimal imagery conditions; and ability to verify from other New Mexico counties quality of imager and integration with Tyler Eagle software and historical imagery software.