

Real Property Services  
RFP FY23-SCPW-01R  
Addendum #1  
Issued August 30, 2022

- 1) Is RFP# FY23-SCPW-01R a re-issuance of RFP# FY23-SCPW-01 advertised in July 2022?

Yes, RFP FY23-SCPW-01R is a re-issue of RFP FY23-SCPW-01.

- 2) If the current RFP is a re-issuance of the previous RFP, what is the reason for re-issuing it?

At the time of the advertised deadline of 3:00 PM MDT on August 9, 2022, no proposals had been received. As the services were still needed, the decision to re-issue was made.

- 3) How many submittals were received in response to RFP# FY23-SCPW-01?

No proposals were received in response to RFP FY23-SCPW-01.

- 4) Were any contracts awarded as a result of RFP# FY23-SCPW-01?

No contracts were awarded as a result of RFP FY23-SCPW-01.

- 5) RFP page 5, Section B Explanation of Events, item 8 Contract Award states “The most advantageous proposal may or may not have received the most points.” Can you please clarify how the County identifies and address conflicts of interest in the procurement process, i.e. personal relationships between Offerors/Offeror’s staff and County staff?

There are several steps taken. First, the Procurement Manager ensures that that there is not a conflict of interest between themselves and any Offeror submitting a proposal so that they are a neutral party ensuring the procurement proceeds according to the New Mexico Procurement Code and Sandoval County’s Policies and Procedures Regarding Purchasing . Second, any Offeror submitting a proposal must disclose any conflict of interest by submitting a completed and notarized Conflict of Interest form with their proposal (included in Sandoval County RFPs as Appendix E). Third, any person asked to potentially serve on the evaluation committee must sign a Confidentiality and Standards Agreement, which includes a statement requiring a potential member to disqualify themselves from service if a conflict of interest exists.

- 6) RFP page 14, Section 3 Proposal Format, 2.B. Cost Proposal states “Offeror should submit a proposal with a detailed schedule of total costs per task. Offeror should also provide unit cost estimated (hourly, etc.) and time schedule for each task with in each task.” The Scope of Work does not provide a total number of parcels or property owners upon which Offerors should base their unit costs and time schedule. Please clarify this requirement.

As of right now, one project we are currently looking into is roughly 55-60 properties.

- 7) Please clarify when I am to submit my proposal as a bidder/offeror of services. There are two distinct dates in the eRFP and they are totally different: On page 3, the deadline is listed as September 13, 2022. On Page 5, the deadline is listed as September 1, 2022.

The correct submission deadline is September 13, 2022. The second date was a typo.

- 8) I am already a vendor of appraisal and appraisal review services – with an approved contract – for Sandoval County. Do I now need to complete another formal proposal for just the appraisal and appraisal review services?

Yes, you need to complete another formal proposal to participate in this procurement. This will be for a different County department with different needs and requirements.

- 9) Is the current RFP for a multi-faceted corporation that has “one-stop-shopping” for all these services (including appraisal and appraisal review)?

As of right now, one project we are currently looking into is roughly 55-60 properties.