

HVAC Services On-Call

RFP FY22-SCPW-04

Addendum #1

Issued November 12, 2021

- 1. In Section III. Response Format and Organization, Part 3. Proposal Format, Tab 2. Cost Proposal, Letter C, (page 14 of solicitation), it states “Offeror should submit a proposal with a detailed schedule of total costs per task. Offeror should also provide unit cost estimated (hourly, etc.) and time schedule for each task with in each task. The Offeror shall quote hourly rates for additional consulting beyond the scope of the described tasks.”**

Within the detailed scope of work, it mentions changing out the air filters and other unit-specific tasks. In section i. Equipment Tasking, it also has sections such as “Rooftop Packaged Units” and “Exhaust Fans”, etc. Are we to give a specific price for each servicing of the rooftop package units? Or is this just going to be in the Cost Proposal Form under our hourly rates, and then when we perform the quarterly (or specified) services on each unit, we just bill out total hours and materials per unit? If we are to give a specific price for, say, “Rooftop Packaged Unit” maintenance, can you tell us the average size of units we would be servicing. The price difference between servicing a 5-ton unit is different from a much larger unit, and we would like to accurately quote each unit if that is what the proposal is asking for.

Please use the hourly rates as indicated on the Cost Proposal Form (Appendix F).

- 2. In Section IV. Specifications, Part B. Technical Specifications, Tab 3. Mandatory Specifications, Section 1 (page 22 of solicitation), it states “Offeror shall indicate at minimum one (1) of the following options provide services at for this proposal”, and then gives options a-d.**

Is it acceptable to only apply for services within Region 1?

Yes, it is acceptable to only apply for services within one region.