

**SANDOVAL COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
LOCATION: ADMINISTRATIVE BUILDING COMMISSION CHAMBERS  
1500 IDALIA ROAD, BUILDING D.  
BERNALILLO, NM 87004  
SEPTEMBER 2, 2021 – 6 P.M.**

**Under the provisions of Governor Lujan Grisham's Emergency Declaration and the operative Public Health Order, this meeting of the Sandoval County Commission will be open to the public at 75% of room capacity. Individuals who are not fully vaccinated at the time of the meeting are required to wear masks and social distance while in attendance. The meeting may be viewed online at [www.sandovalcountynm.gov](http://www.sandovalcountynm.gov).**

**Public comment will be taken in person and online at <http://sandovalcountynm.gov/commission/public-comment/>**

1. CALL TO ORDER

Vice Chair Meek called meeting to order at 6:00 p.m. Present were Vice Chair Meek, Commissioner Bruch, Commissioner Block, and Commissioner Eichwald. Chair Heil was present via telecommunication.

2. PLEDGE OF ALLEGIANCE AND NEW MEXICO PLEDGE

Pledge of allegiance and the New Mexico pledge were led by Vice Chair Meek.

3. INTRODUCTIONS & ANNOUNCEMENTS

Commissioner Eichwald spoke announced the Cuba Schools will be on the cover of *Time Magazine*. He congratulated everyone involved in their success during the pandemic. Commissioner Bruch wished everyone a safe Labor Day weekend and spoke about the holiday. Commissioner Block recognized the Cochiti Mayor and thanked him for attending. Commissioner Block asked for a moment of silence for the 13 United States service members killed in a terrorist attack in Afghanistan. Fire Chief Masterson introduced the new Emergency Manager, Theresa Greeno. Clerk Brady-Romero introduced the new Records and Filing Manager, Monica Archibeque. County Manager Johnson stated he received the tax rates from the state. He mentioned state statute will require acceptance of those rates within 5 days of receipt and so a special meeting will be required during that time.

4. APPROVAL OF AGENDA

Commissioner Bruch made a motion to approve. Second by Commissioner Block. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

5. PRESENTATIONS & PROCLAMATIONS

Proclamation- Designating the month of September as Prostate Cancer Awareness Month

Sponsored by District 2 Commissioner Jay C. Block

Kristy Cantor Director for the National Alliance of Prostate Cancer Coalition and Jan Marfyak Vice President for the National Alliance of Prostate Cancer Coalition spoke. Commissioner Block read the proclamation designating the month of September 2021 as Prostate Cancer Awareness Month.

6. COMMENTS FROM THE PUBLIC

Due to the COVID-19 Emergency, Sandoval County Commissioners shall receive public comment regarding Agenda items in person or by email at [HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/](http://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/).  
No public comments.

7. CONSENT AGENDA

A. Approval of the Board of Finance Meeting Minutes of August 19, 2021

Approval of the Regular Commission Meeting Minutes of August 19, 2021

B. Approval of FY22 Budget Appropriations approved now in contract form to \$98,830.

C. Approval of the Fire Department to submit grants to the State Fire Marshal to fund various projects throughout the fire districts.

D. Approval of Resolution 9-2-21.7D Establishing Lease Rates and Agreement Terms for Commercial Tenant Units at El Zocalo Plaza Visitor Center and Salazar Building.

E. Approval of Resolution No. 9-2-21.7E Authorizing Sandoval County to submit an application to the Department of Finance Administration, Local Government Division, to participate in the Juvenile Adjudication Fund Grant Program.

Commissioner Block made a motion to approve. Second by Commissioner Eichwald. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

8. SANDOVAL COUNTY COMMISSION

Request for a Motion Authorizing the County Manager to Approve a Memorandum of Agreement with the Department of Interior Bureau of Reclamation for the Rio Grande Basin Study from Labatos Gauge to Elephant Bute and to approve any subsequent amendments.

(Katherine A. Bruch, District 1 Commissioner)

Commissioner Bruch spoke about the Rio Grande Basin Study.

Commissioner Block made a motion to approve. Second by Commissioner Eichwald. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

9. DIVISION OF PLANNING & ZONING

(Kym Dicome, Director)

Request for a Motion to Approve the Tobacco & Cannabis Ordinance

Director Dicome read the request for a Motion to Approve the Tobacco & Cannabis Ordinance. Commissioners asked questions. Director Dicome answered accordingly. Commissioner Block made a motion to approve. Second by Commissioner Bruch. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

10. COUNTY BUSINESS DEVELOPMENT

(Dora Dominguez, Director)

Request for a Motion to approve the creation of one part-time position with benefits to be funded from two funded part-time positions without benefits.

Motion to request revised language to the request as it appears on the agenda to a request for a motion to reclassify the unfilled PRN part-time position to a classified part-time position with benefits. Director Dominguez stated the additional cost associated with offering benefits will have no fiscal impact as there is enough existing funds in the budget from the unfilled position (vacancy savings) to cover the costs for the remainder of the fiscal year.

Commissioners asked questions. Director Dominguez answered accordingly. Commissioner Block made a motion to approve as amended. Second by Commissioner Bruch. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

11. DIVISION OF PUBLIC WORKS

(Mark Hatzenbuehler, Director)

Request for a Motion to Approve the Professional Services Agreement between Sandoval County and H.O. Construction for the construction of the Camino Del Rio Puerco Bridge Replacement Project in Cuba, NM in the amount of \$388,529.37 which includes NMGRS and to authorize the County Manager to Approve all Subsequent Amendments.

Deputy Director, Roseanne Gomez answered Commissioners questions. Commissioner Block made a motion to approve. Second by Commissioner Bruch. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

Request for a Motion to Approve the Professional Services Agreement between Sandoval County and TLC Plumbing & Utility for the Tierra Madre Road Improvements project in Placitas, NM in the amount of \$830,851.95 which includes NMGRS, and to Authorize the County Manager to Approve all Subsequent Amendments

Deputy Director, Roseanne Gomez answered Commissioners questions. Commissioner Bruch made a motion to approve. Second by Commissioner Block. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

12. COMMISSION VOTE ON USE OF DIGITAL SIGNATURES AND SIGNING OF DOCUMENTS

Chair Heil approved the use of digital signature.

13. COMMENTS FROM THE COMMISSIONERS

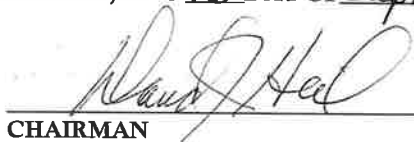
Commissioner Bruch thanked Commissioner Block for the moment of silence for the 13 United States service members that were killed in Afghanistan. She spoke about the recent natural disasters throughout the United States. She asked for donations to local food banks. Commissioner Bruch announced September 4, 2021 is National Wildlife Day and reminded everyone not to feed wildlife. She mentioned Cochiti Lake will have a commemorative celebration on September 11, 2021. Commissioner Eichwald also spoke about recent natural disasters and asked that everyone keep fire fighters from the Cuba Fire Ranger District in their prayers as they are being sent to Lake Tahoe to assist with fires. Commissioner Block mentioned an observance at Veterans Memorial Park on September 11, 2021. Vice Chair Meek also spoke about the impact natural disasters on local government and welcomed Emergency Manager, Theresa Greeno. He spoke about the Mayors Gala last Friday where they raised over \$70,000 for local nonprofit organizations. Chair Heil spoke about the Sunday is Funday event in Rio Rancho. He also spoke about the wildfires he witnessed as he drove through Northern California and asked to keep the wildlife, people and first responders in their thoughts.

14. ADJOURN

Vice Chair Meek made a motion to adjourn. Meeting adjourned at 6:57p.m.

DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS 16<sup>th</sup> DAY OF September, 2021

  
COUNTY CLERK

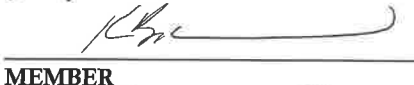
  
CHAIRMAN

  
VICE CHAIR

APPROVED AS TO FORM:

  
COUNTY ATTORNEY

  
MEMBER

  
MEMBER

  
MEMBER