

**SANDOVAL COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
LOCATION: ADMINISTRATIVE BUILDING COMMISSION CHAMBERS  
1500 IDALIA ROAD, BUILDING D.  
BERNALILLO, NM 87004  
MAY 20, 2021 – 6 P.M.  
AMENDED**

**Due to the Coronavirus (COVID-19) Emergency declared by Governor Michelle Lujan Grisham and the limit on the maximum number of persons gathering, except for essential functions, the County Board of Commissioner’s Meeting is closed to the public. It may be viewed on the County’s website at**

[www.sandovalcountynm.gov](http://www.sandovalcountynm.gov).

**The public may leave comments at**

**[HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/](http://www.sandovalcountynm.gov/commission/public-comment/)**

**1. CALL TO ORDER**

Chairman Heil called the meeting to order at 6:01 P.M. Present were Chairman Heil, Vice Chairman Meek, Commissioner Bruch, Commissioner Block, and Commissioner Eichwald.

**2. PLEDGE OF ALLEGIANCE AND NEW MEXICO PLEDGE**

Pledge of allegiance and the New Mexico pledge was led by Chairman Heil.

**3. CLOSED SESSION ANNOUNCEMENT**

(David J. Heil, Chairman)

Chair Heil announced on May 18, 2021 the Board of County Commissioners met to interview candidates and there were no decisions made at that meeting.

**4. INTRODUCTIONS & ANNOUNCEMENTS**

Commissioner Bruch recognized Armed Forces Day on Saturday, May 15, 2021 and those members who served. Commissioner Meek congratulated his daughter, Morgan Meek for graduating from Rio Rancho High School. Chairman Heil thanked Clerk Brady-Romero and Chief Deputy Dominguez for inviting the Commissioners to tour the Bernalillo County, Bureau of Elections Warehouse.

**5. APPROVAL OF AGENDA**

Vice Chairman Meek made a motion to approve the agenda, seconded by Commissioner Eichwald. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

**6. PRESENTATIONS & PROCLAMATIONS**

A. New Mexico Counties 2020 Risk Awareness Program Award and New Mexico Counties Safety Award Honorable Mention Presentation.

(Charles S. Martinez, Risk Management & Safety Coordinator)

Mr. Martinez presented the news that the County has made a reduction in claims by 39% against Sandoval County. Commissioners thanked them for their hard work.

B. Proclamation-Designating the Month of May as Mental Health Awareness Month.

(Sponsored by District 1 Commissioner Katherine A. Bruch)

Commissioner Bruch presented and read the proclamation recognizing the month of May as Mental Health Awareness Month.

C. Proclamation- Designating the Month of May as Asian/Pacific American Heritage Month.

(Sponsored by District 3 Commissioner Michael Meek)

Vice Chairman Meek presented the proclamation declaring the month of May as Asian/Pacific American Heritage Month.

Crystal C. Garza read the proclamation.

D. UNM Sandoval Regional Medical Center Quarterly update

(Jamie Silva-Steele, President and CEO)

President and CEO Silva-Steele, presented the UNM Sandoval Regional Medical Center Quarterly report. Sandoval County Warden Gilbert co-presented.

**7. COMMENTS FROM THE PUBLIC**

**Due to the COVID-19 Emergency, Sandoval County Commissioners shall receive public comment regarding Agenda items exclusively by email at**

**[HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/](http://www.sandovalcountynm.gov/commission/public-comment/)**

No comments from the public.

Commissioner Eichwald read an email about County Manager Johnson’s professionalism and dedication to the residents of Sandoval County.

## 8. CONSENT AGENDA

### A. Approval of the Regular County Commission Meeting Minutes of May 6, 2021.

### B. Approval of the following Budget Resolutions:

- (1) No. 5-20-21.8B(1) / Senior Program Budgets / Reduce Budgets to Reflect Actual Amount of Funding Received from North Central New Mexico Economic Development District Non-Metro Area Agency on Aging / (\$56,032).
- (2) No. 5-20-21.8B(2) / Various Budget / Adjustments Required to Reflect Actual Revenue to Close Out Fiscal Year 2021.
- (3) No. 5-20-21.8B(3) NMFA 2021 Library GO Bond Account Budgets / Establish Budget for Funds Held at NMFA and Per Audit Requirements for Funds Reconciled Off Monthly Statements for Current Fiscal Year 2021.

### C. Approval of Amendment 1 for Agreement #21-690-3200-20818 which was awarded for four years with amendment to take place each year to Amend Attachment 1- Scope of Work and Attachment 2 Budget. This is 2nd year of this award.

### D. Approval of Action required to fill open seat vacancy of the Sandoval County Lodger's Tax Advisory Board as stipulated per Ordinance No. 09-19.3J; Sect.36-10.

### E. Approval of Intergovernmental Agreement between Aging and Long Term Services and CSD/SP Volunteer Services #22-624-4000-0023.

### F. Acceptance of the IGA Monthly report for County Manager approved Intergovernmental Agreements.

Vice Chair Meek, made a motion to approve the consent agenda, seconded by Commissioner Block. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

## 9. OFFICE OF THE COUNTY MANAGER

(Wayne Johnson, County Manager)

County Manager Johnson requested for a motion to Adopt Resolution No.5-20-21.9 assigning the duties of a Financial Advisor to the County Manager; Removing Financial Advisor from the County Investment Policy; confirming duties; and confirming reporting responsibilities.

Commissioner Block made a motion to adopt Resolution No.5-20-21.9 assigning the duties of a Financial Advisor to the County Manager; Removing Financial Advisor from the County Investment Policy; confirming duties; and confirming reporting responsibilities, seconded by Commissioner Eichwald. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

## 10. OFFICE OF THE COUNTY ATTORNEY

(Robin S. Hammer, County Attorney)

County Attorney Hammer requested for a motion to approve a Resolution Authorizing the County Manager to Transform the Three Native American Voting Rights Coordinator Positions into Three Tribal Liaison Positions.

Commissioner Block, made a motion to approve a resolution authorizing the County Manager to Transform the Three Native American Voting Rights Coordinator Positions into Three Tribal Liaison Positions. Seconded by Commissioner Eichwald. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

## 11. FIRE DEPARTMENT

(Eric Masterson, Fire Chief)

Chief Masterson requested for a Motion to Approve the amendments union contract between the County and the Sandoval County Firefighters Union L4563 of the IAFF. Negotiations were held as per the current collective Bargaining I gave agreement language.

Vice Chairman Meek, made a motion to approve the amendments union contract between the County and the Sandoval County Firefighters Union L4563 of the IAFF, seconded by Commissioner Eichwald. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

## 12. DIVISION OF FINANCE

(Cassandra Herrera, Director)

Director Herrera, requested for a Motion to Approve the Preliminary Operating Budget for Fiscal Year 2021-2022.

Commissioner Block, made a motion to approve the Preliminary Operating Budget for Fiscal Year 2021-2022, seconded by Vice Chairman Meek. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

## 13. DIVISION OF PUBLIC WORKS

(Mark Hatzenbuehler, Director)

### A. Request for a Motion to Approve Publication of the Revised "STREETS, SIDEWALKS AND OTHER PUBLIC PROPERTIES", Chapter 32 Sections 20 through 24.

Commissioner Block, made a motion to approve Publication of the Revised "STREETS, SIDEWALKS AND OTHER PUBLIC PROPERTIES", Chapter 32 Sections 20 through 24, seconded by Commissioner Eichwald. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

B. Request for a Motion for Approval of posting the maintenance/cleaning positions upon County Commission approval of the preliminary budget for FY 22.  
Vice Chairman Meek, made a motion to approve the posting the maintenance/cleaning positions upon County Commission approval of the preliminary budget for FY 22, seconded by Commissioner Block. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chair Meek and Chair Heil voted yes. Motion passed unanimously.

14. COMMISSION VOTE ON USE OF DIGITAL SIGNATURES AND SIGNING OF DOCUMENTS  
None required.


15. COMMENTS FROM THE COMMISSIONERS  
Commissioner Bruch wished everyone a great rest of the month and welcomed her mother to New Mexico and she is looking forward to a wonderful summer.  
Commissioner Block talked about the National Cemetery and the status of the project moving forward.

16. ADJOURN  
Commissioner Block, made a motion to Adjourn, seconded by Commissioner Bruch. Meeting adjourned at 7:48p.m.

DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS 30 DAY OF June, 2021

  
COUNTY CLERK

  
CHAIRMAN


  
VICE CHAIR

APPROVED AS TO FORM:

  
COUNTY ATTORNEY

  
MEMBER

  
MEMBER

  
MEMBER