

SANDOVAL COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
LOCATION: ADMINISTRATIVE BUILDING COMMISSION CHAMBERS  
1500 IDALIA ROAD, BUILDING D  
BERNALILLO, NM 87004  
FEBRUARY 18, 2021 0 6:00 P.M.

Due to the Coronavirus (COVID 19) Emergency declared by Governor Michelle Lujan Grisham and the limit on the maximum number of persons gathering, except for essential functions, the County Board of Commissioner's Meeting is closed to the public. It may be viewed on the County's website at [www.sandovalcountynm.gov](http://www.sandovalcountynm.gov)  
The public may leave comments at [HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/](http://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/)

1. CALL TO ORDER

Chairman Heil called the meeting to order at 6:01p.m. Present were Chairman Heil, Vice Chairman Meek and Commissioner Block. Commissioner Eichwald and Commissioner Bruch were present via telecommunication.

2. PLEDGE OF ALLEGIANCE AND NEW MEXICO PLEDGE

Pledge of allegiance and the New Mexico pledge was led by Chairman Heil.

3. INTRODUCTIONS AND ANNOUNCEMENTS

Economic Development and Tourism Director Dora Dominguez introduced new hire Kent Berry. Chairman Heil gave an update on the project he, Commissioner Meek and Mayor Hull are working on to help fund scholarships for individuals that want to take certification classes. He stated they are now working with CNM on this project and he asked his fellow Commissioners to consider monetary support using their discretionary funds. Vice Chairman Meek and Commissioner Block stated they are in support of this idea. Chairman Heil acknowledged the City of Rio Rancho operations and how well they did on their fiscal year audit. He congratulated Mayor Hull and his staff. Commissioner Block thanked everyone involved in the opening of the new animal shelter. He also mentioned that Sandoval County is leading the way in economic recovery and he gave credit to the previous Commissioners and all involved in economic development. Commissioner Bruch welcomed new hire Kent Barry and encouraged him as well as Director Dominguez to attend the webinar concerning economic development, scheduled on March 5, 2021. She encouraged everyone interested to tune in to the New Mexico Legislature this Saturday when House Bill 207 Food, Hunger & Farm Act will be heard.

4. APPROVAL OF AGENDA

Vice Chairman Meek motion to approve the agenda with the removal of Item 5A. Second by Commissioner Block. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.

5. PRESENTATIONS & PROCLAMATIONS

A. Proclamation for Women's History Month

~~(Katherine Bruch, Commissioner) Item Removed~~

B. Sandoval County Audit Report – Fiscal Year 2020

(Farley Vener, President & Managing Shareholder, Hinkle + Landers, PC)

Hinkle + Landers President & Managing Shareholder, Farley Vener presented the Sandoval County Fiscal Year 2020 Audit Report. Commissioners asked questions and thanked him for his presentation.

C. Update on the COVID-19 vaccine and the County's supportive role to the NM Department of Health in their rollout.  
(Seth Muller, Emergency Manager)

Emergency Manager Seth Muller gave an update on the COVID-19 vaccine rollout in Sandoval County. Commissioners asked questions and thanked him for his presentation.

6. COMMENTS FROM THE PUBLIC

**Due to the COVID-19 Emergency, Sandoval County Commissioners shall receive public comment regarding Agenda items exclusively by email at**

**[HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/](http://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/)**

There were no public comments.

7. CONSENT AGENDA

Approval of Minutes from the Regular County Commission Meeting of February 4, 2021

Vice Chairman Meek motion to approve. Second by Commissioner Block. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.

8. COUNTY BUSINESS DEVELOPMENT

(Dora Dominguez, Director)

Request for a Motion to Approve the Memorandum of Agreement between the County of Sandoval and the Regents of New Mexico State University, Cooperative Extension Services.

Vice Chairman Meek motion to approve. Second by Commissioner Block. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.

9. SANDOVAL COUNTY COMMISSION

(David J. Hein, Chairman)

A. Request for a Motion to Adopt Resolution No. 2-18-21.9A Urging the New Mexico State Legislature to establish a state public bank, owned by and for the people of New Mexico, during the 2021 Legislative Session.

Commissioner Bruch motion to approve. Second by Commissioner Eichwald.

Commissioners discussed the resolution.

Commissioner Bruch and Commissioner Eichwald voted yes. Commissioner Block and Vice Chairman Meek voted no. Chairman Heil voted yes. Motion passed 3 - 2.

- B. Request for a Motion to Approve and Appoint Members to the Sandoval County Assessors Protest Board. Chairman Heil made corrections to the dates the terms will expire. The dates should read: Qualified Elector of Sandoval County Member expiring on February 2022 and February 2022 for the Alternate. Qualified Elector of Sandoval County with experience in the field of valuation of property expiring on February 2023 for the member and February 2023 for the Alternate.  
 Vice Chairman Meek motion to put Item 9B on the floor. Second by Commissioner Block.  
 Vice Chairman Meek motion to amend the dates on Item 9B. Second by Commissioner Block.  
 Commissioners voted on amendment. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.  
 Commissioners voted on approval as amended. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.

10. Division of Planning & Zoning  
 (Kym Dicome, Director)

- A. Request for a Motion to Approve (VAC 21-002) Vacation of Public Utility Easements and a Private Drainage Easement submitted by Cartesian Surveys, Agent for the Southern Sandoval County Arroyo Flood Control Authority (SSCAFCA) on properties located on 13<sup>th</sup> Avenue NW.  
 Vice Chairman Meek motion to approve. Second by Commissioner Block. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.
- B. Request for a Motion to Adopt Resolution No. 2-18-21.10B Approving the Amendment to the Disclosure Statement for Centro de Algodones Subdivision (Lots 4A-4E).  
 Vice Chairman Meek motion to approve. Second by Commissioner Block. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.

11. DIVISION OF PUBLIC WORKS  
 (Mark Hatzenbuehler, Director)

- A. Request for a Motion to Approve grant agreement with DFA for legislative appropriations from fund 89200 Capital Appropriation Project in the amount of \$1,125,000 for improvement to the Sandoval County Detention Center. Funds will be used to plan, design, construct, purchase, replace, furnish, equip, install and make other improvements to the Sandoval County Detention Center.  
 Vice Chairman Meek motion to approve. Second by Commissioner Block. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.
- B. Request for a Motion to Approve contract for the installation of athletic floor covering in the Sandoval County Fairgrounds Recreation center, to Nieto Custom Builders for \$97,441.17 under state price agreement 00-00000-20-00110 and to approve the County Manager to approval a subsequent contract amendments and change orders.  
 Vice Chairman Meek motion to approve. Second by Commissioner Eichwald. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.

12. COMMISSION VOTE ON USE OF DIGITAL SIGNATURES AND SIGNING OF DOCUMENTS.

Commissioner Bruch and Commissioner Eichwald approved the use of digital signatures and signing of documents.

13. COMMENTS FROM THE COMMISSIONERS

Commissioner Eichwald mentioned the passing of former Commissioner Jack Thomas. Vice Chairman Meek offered his condolences to the family of former Commissioner Jack Thomas. Vice Chairman Meek congratulated Director Herrera and Treasurer Taylor on a job well done during this year's audit. Chairman Heil spoke about Jack Thomas and how he will be missed in the community. Commissioner Block encouraged constituents to contact their state representatives and state senators and make their voices heard during legislature. Commissioner Block spoke about NASA's Perseverance Rover landing on Mars.

14. ADJOURN

Commissioner Block motion to adjourn. Second by Vice Chairman Meek. Meeting adjourned at 7:50 p.m.

DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS 4<sup>th</sup> DAY OF March, 2021

  
 COUNTY CLERK

  
 CHAIRMAN

APPROVED AS TO FORM:

  
 COUNTY ATTORNEY

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 VICE CHAIR

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 MEMBER

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 MEMBER

  
 MEMBER