S	OVAL COUL				AnneBru	ady-Romero
ST	Ś Ś				Sandoval Co	ounty Clerk
FILE OF NEW MELT			NEW BUSINESS REGISTRATION FORM			
*PLEASE PRINT: *MUST ATTACH ORIGINAL CLEARANCE LETTER FROM PLANNING & ZONING						
1. Applico	ation Status: 🗌 Nev	v 🗆 Non-Pr	ofit 🛛 Home Od	<u>ccupation</u>		
Chang	e of Location \Box	Home Basec	<u>1</u>			
2. Busines	s Address					
Busin	ess Name:					
Busines	s Telephone:					
Physic	al Location:					
City, St	ate, and Zip:					
Mailing Address (If different than above)						
Ow	ner Name:					
Busine	ss Telephone:					
Mailing Address:						
City, S	tate, and Zip:					
Emo	ail Address:					
3. NM CRS NUMBER:						
4. Type of Business: NAICS Code: (Please refer to attached list to obtain the correct code)						
Enter Description			1			
	Code					
5. Please describe your business:						
6. List Owners, Partners, Corporate Officers / Property Manager:						
Name & Title		Address		City	State	Zip
Emeraer	Emergency Contact if other than owner:					
 7. Does Business Require a Contractor's License? <u>Yes</u> 8. Do you derive over 51% of your income from out of state of New Mexico? <u>Yes</u> <u>No</u> 						
I, affirm that the above information is true and correct:						
Signature Date						Date
	OFFICIAL USE ONLY					
	Business Name: Date Filed: Date of Expiration:					
	Date Filed:		Date of Expiration	1	Initials:	

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Sandoval County Clerk

NEW BUSINESS REGISTRATION FORM

NAICS CODES:

Description: Sector: 11 Agriculture, Forestry, Fishing and Hunting 21 Mining, Quarrying, and Oil and Gas Extraction 22 Utilities 23 Construction 31-33 Manufacturing 42 Wholesale Trade 44-45 Transportation and Warehousing 51 Information 52 Finance and Insurance 53 Real Estate and Rental and Leasing 54 Professional, Scientific, and Technical Services Management of Companies and Enterprises 55 Administrative, Support, Waste Management and Remediation Services 56 61 **Educational Services** 62 Health Care and Social Assistance Arts, Entertainment, and Recreation 71 72 Accommodation and Food Service 81 Other Services (except Public Administration) 92 Public Administration

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Sandoval County Clerk

NEW BUSINESS REGISTRATION FORM

Dear Business Owner(s):

Allow me to be the first to congratulate you on the opening your new business in Sandoval County. We are fortunate that you have chosen Sandoval County to be your place of business. As the County Clerk I hold the distinct honor and privilege of issuing Business Licenses to businesses located in the un-incorporated areas of Sandoval County.

Enclosed is the business license application to operate your business in Sandoval County as per business license ordinance 01-12-9.9A, passed at a Regular Commission Meeting December 6, 2001. The Annual registration fee is \$35.00 per year. A later fee of \$10.00 will be assessed if the business license renewal application is received late.

Please note a Clearance Letter from Sandoval County Planning and Zoning must be included with your renewal documentation. To obtain a clearance letter please contact the Sandoval County Planning and Zoning Office (505) 867-7656 or mhill@sandovalcountynm.gov for clearance information.

The Sandoval County Economic Department's has frequently asked questions and resources on their website: www.sandovalcountynm.gov/departments/economicdevelopment

Again, Congratulations! If my office can be of any assistance please do not hesitate to call us.

Your Business License Expires:

In your service,

Anne Brady-Romero

Sandoval County Clerk Enclosure: New Business Registration Form

Regards,

Deputy

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