

**SANDOVAL COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING AGENDA**  
**LOCATION: ADMINISTRATIVE BUILDING COMMISSION CHAMBERS**  
**1500 IDALIA ROAD, BUILDING D.**  
**BERNALILLO, NM 87004**  
**January 14, 2021 – 6:00 P.M.**

**AMENDED**

**Due to the Coronavirus (COVID-19) Emergency declared by Governor Michelle Lujan Grisham and the limit on the maximum number of persons gathering, except for essential functions, the County Board of Commissioner's Meeting is closed to the public. It may be viewed on the County's website at [www.sandovalcountynm.gov](http://www.sandovalcountynm.gov).**

**The public may leave comments at:**

**[HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/](http://www.sandovalcountynm.gov/commission/public-comment/)**

**1. CALL TO ORDER**

Chairman Heil called the meeting to order at 6:00p.m. Present were Chairman Heil, Vice Chairman Block, Commissioner Meek and Commissioner Eichwald. Commissioner Bruch was present via telecommunication.

**2. PLEDGE OF ALLEGIANCE AND NEW MEXICO PLEDGE**

Pledge of allegiance and the New Mexico pledge was led by Chairman Heil.

**3. CLOSED SESSION ANNOUNCEMENT**

(David J. Heil, Chairman)

Chairman Heil stated the matters discussed in closed session were limited to those specified in notice of closed session and no action was taken.

**4. INTRODUCTIONS & ANNOUNCEMENTS**

Commissioner Meek announced New Mexico is in Phase 1B of the Covid-19 vaccine distribution and he encouraged everyone to get vaccinated. Vice Chairman Block also spoke about the Covid-19 vaccine and provided information on how to register to receive the vaccine as well as the phone number to call for questions. Vice Chairman Block gave a shout out to the Economic Development department, County Manager Johnson, Director Dominguez and Chairman Heil for their hard work in supporting local businesses and employees. He mentioned a recent news story on Fire Department Chaplain, Kathy Thibodaux and thanked her for her service. He spoke about the fact that the United States Space Force was looking to relocate a U.S. Air Force Space Command and looked at Albuquerque, NM but didn't choose that area due to high crime and poor schools. He also spoke about mental health issues related to Covid-19 school closures. Commissioner Eichwald announced that the Zia Fire Station is now up and running and thanked Manager Johnson, Chief Masterson and his crew for getting that station open and operating. Commissioner Bruch clarified on the earlier statement from Vice Chairman Block on economic development. She stated the CARES funding went to the entire county. Chairman Heil spoke about Covid-19 testing and vaccinations.

**5. ELECTION OF CHAIRMAN AND VICE CHARMAN FOR 2021**

Vice Chairman Block nominated Chairman Heil for 2021 Chairman. Commissioner Eichwald second the motion. Commissioner Eichwald motion to cease nominations. Commissioner Bruch, Commissioner Meek, Commissioner Eichwald, Vice Chairman Block and Chairman Heil voted yes. Motion passed unanimously.

Vice Chairman Block nominated Commissioner Meek for 2021 Vice Chairman. Commissioner Eichwald second the motion. Commissioner Bruch, Commissioner Meek, Commissioner Eichwald, Vice Chairman Block, and Chairman Heil voted yes. Motion passed unanimously.

**6. APPROVAL OF AGENDA**

Vice Chairman Meek motion to relocate Agenda Items 8.B, 8.C and 8.D after Agenda Item 11 and approve as amended. Commissioner Block second the motion. Commissioner Bruch, Commissioner Block, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.

**7. PRESENTATION & PROCLAMATIONS**

**A. Recognition of Deputy Chief Shannon Cherry for 15+ years of service to Sandoval County**

Chief Masterson recognized Deputy Chief Shannon Cherry for his 15+ years of service and announced he will be leaving Sandoval County to become the Fire Chief in Dona Ana County. He presented Deputy Chief Cherry with a plaque. The Commissioners thanked him for his many years of service and wished him the best.

**B. The State of New Mexico, Office of the State Auditor and New Mexico Counties FY19 Audit & Accountability Award of Continued Excellence for Sandoval County award presentation.**

Chairman Heil and the Commission presented Director Herrera and the Department of Finance with the New Mexico Counties FY19 Audit & Accountability Award of Continued Excellence.

**8. SANDOVAL COUNTY COMMISSION**

**A. Request for a motion to approve the Open Meetings Act Resolution 1-14-21.11B**

Vice Chairman Meek motion to approve. Commissioner Block second the motion. Commissioner Block, Commissioner Bruch, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.

B. Request to discuss and Elect an Elected Official to fill the Vacant New Mexico Counties Executive Board position which expires June 2021.

Clerk Brady-Romero counted the votes. Commissioner Bruch was elected to represent Sandoval County on the New Mexico Counties Executive Board.

C. Request for a Motion to Ratify Nominees of Elected Officials, Staff and Community Members to Various Board and Committees and Instruct the County Manager to Inform Pertinent Agencies of the Ratified Members.

County Manager Johnson spoke about the individuals that will serve on various boards and committees. Deputy Manager Robert Doucette and Vice Chairman Meek will serve on the Insurance Authority Board. County Manager Johnson will fill the positions vacated by former County Manager Maes. All the other positions will remain the same with the exception of the North Central Economic Development District which Commissioner Eichwald explained will be filled by Representative Lente. Vice Chairman Meek motion to approve. Second by Commissioner Block. Commissioner Block, Commissioner Bruch, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.

D. Discussion of Sandoval County Commission Goals for 2021.

(David J. Heil, Commissioner)

Commissioner Block discussed the importance of having commission goals for 2021 and making them accessible to the public. Commissioner Eichwald would like to set a long term goal of financially assisting county employees with higher education. Chairman Heil mentioned scholarships available to Sandoval County residents through the Schumann foundation. Commissioner Bruch talked about the importance of Covid-19 safe practices to reduce the positivity rate in the coming year so that we are able to safely reopen schools, businesses as well as government offices in order to better service the constituents. Chairman Heil spoke about a New Mexico First Conference he attended through michaelhschuman.com regarding how to grow the economy with the focus on small businesses. He would like the Commission to submit their suggestions on this matter to County Manager Johnson.

#### 9. COMMENTS FROM THE PUBLIC

**Due to the COVID-19 Emergency, Sandoval County Commissioners shall receive public comment regarding Agenda Items exclusively by email at**

**[HTTP:WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/](http://www.sandovalcountynm.gov/commission/public-comment/)**

Chairman Heil mentioned only one comment from the public which was in reference to Agenda Item 12

#### 10. CONSENT AGENDA

A. Approval of Minutes from the Regular Meeting of December 10, 2020

Approval of Minutes from the Special Meeting of December 18, 2020

B. Approval of the following Budget Resolutions:

(1) No. 1-14-21.10B(1) / Senior Program Budget / Decrease Budget to Reflect Actual Grant Amount Received from North Central New Mexico Economic Development District / (\$949)

(2) No. 1-14-21.10B(2) / Economic Development Grant Budgets / Cash Transfer and Increase to Reflect Grant Funds Received Under CARES Act for Small Business for Distribution in Current Fiscal Year 2021

(3) No. 1-14-21.10B(3) / DWI Program Grant Budget / Increase Budget to Reflect Reversion Grant Funds Received from DWI Grant Council / \$131,091

C. Approval of Resolution No. 1-14-21.10C for the submission of Application to the Department of Finance and Administration, Local Government Division to participate in the Local Detoxification Grant Program for Fiscal Year 2021-2022 and authorization for the County Manager to approve all associated Detoxification Grant Applications, Agreements and Subsequent Amendments.

D. Approval of Resolution No. 1-14-21.10D for the submission of applications to the local Government Division, Department of Finance, to participate in the DWI Grants and Distribution Programs for fiscal year 2021-2022 and authorization for the County Manager to approve all associated DWI Grant Applications, Agreements and Subsequent Amendments.

E. Approval of Remote Access Licensing Agreement between Land Records Corporation and Sandoval County

F. Motion to Acknowledge Investment Committee meeting calendar dates per Sandoval County Investment and Deposit Policy dated August 23, 2018

Commissioner Eichwald motion to approve. Commissioner Block second the motion. Commissioner Block, Commissioner Bruch, Commissioner Eichwald, Vice Chairman Meek, and Chairman Heil voted yes. Motion passed unanimously.

#### 11. OFFICE OF THE COUNTY MANAGER

(Wayne Johnson, County Manager)

Request for a Motion to Adopt Ordinance No. 1-14-21.11A Approving the Issuance of the Series 2021 General Obligation Library Bonds in the Amount of \$1,975,000.

Financial Advisor Rob Burpo and Bond Attorney Daniel Alsup presented to the Commission.

Commissioner Block, Commissioner Bruch, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.

12. OFFICE OF THE COUNTY ATTORNEY

(Robin S. Hammer, County Attorney)

Request a Motion to Approve Fourth Amendments to County Attorney Robin Hammer's Employment Agreement.

Chairman Heil explained this amendment would extend Attorney Robin Hammer's contract to July 31, 2021 and would include an increase of \$5,000 annually.

Vice Chairman Meek motion to approve. Commissioner Block second the motion. Commissioner Block, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Commissioner Bruch voted no. Motion passed 4 - 1.

13. DIVISION OF PLANNING AND ZONING

(Kym Dicome, Director)

Request for a Motion to Approve Vacation of Public Utility Easements by Huitt-Zollars Inc., Agent for the City of Rio Rancho. (VAC-21-001)

Director Dicome read the request for a motion and recommended approval.

Vice Chairman Meek motion to approve. Second by Commissioner Block. Commissioner Block, Commissioner Bruch, Commissioner Eichwald, Vice Chairman Meek and Chairman Heil voted yes. Motion passed unanimously.

14. COMMISSION VOTE ON USE OF DIGITAL SIGNATURES AND SIGNING OF DOCUMENTS.

Commissioner Bruch acknowledged the use of digital signatures and signing of documents.

15. COMMENTS FROM THE COMMISSIONERS

Vice Chairman Meek encouraged the public to get vaccinated for Covid-19. Commissioner Eichwald thanked Judge George P. Eichwald for doing the swearing in ceremony for the newly elected county officials. Commissioner Bruch welcomed newly elected Clerk Anne Brady-Romero.

16. ADJOURN

Commissioner Block motion to adjourn. Commissioner Eichwald second the motion. Commissioner Block, Commissioner Bruch, Commissioner Eichwald, Vice Chair Meek and Chairman Heil vote yes. Meeting adjourned at 7:11 p.m.

DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS 4th DAY OF February, 2021

  
COUNTY CLERK

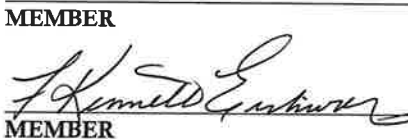
  
CHAIRMAN

  
VICE CHAIR

APPROVED AS TO FORM:

  
COUNTY ATTORNEY

  
MEMBER

MEMBER  
  
MEMBER