

**SANDOVAL COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
LOCATION: ADMINISTRATIVE BUILDING COMMISSION CHAMBERS
1500 IDALIA ROAD, BUILDING D.
BERNALILLO, NM 87004
SEPTEMBER 17, 2020 6:00 P.M.**

Due to the Coronavirus (COVID-19) Emergency declared by Governor Michelle Lujan Grisham and the limit on the maximum number of persons gathering, except for essential functions, the County Board of Commissioner's Meeting is closed to the public. It may be viewed on the County's website at www.sandovalcountynm.gov. The public may leave comments at:

[HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/](http://www.sandovalcountynm.gov/commission/public-comment/)

1. CALL TO ORDER

Meeting came to order at 6:00 p.m.

Present were Chairman Heil, Vice Chairman Block, Commissioner Eichwald, Commissioner Bruch and Commissioner Meek was on telephonically.

2. PLEDGE OF ALLEGIANCE AND NEW MEXICO PLEDGE

Both Pledge of Allegiance and New Mexico Pledge were led by Chairman Heil.

3. CLOSED SESSION ANNOUNCEMENT

(David J. Heil, Chairman)

Chairman Heil stated for the record "As previously noticed, immediately prior to today's meeting. On September 17, 2020, the Sandoval County Board of County Commissioners convened as a Committee of the Whole in a Closed session in the 3rd floor Conference Room, County Administration Building matter subject to personnel matters of individual public employees pursuant to the Open Meetings Act, NMSA 1978, 10-15-1-(H) (2). The matters discussed in the Closed Session were limited to those specified in the Notice of Closed Session and no action was taken.

4. INTRODUCTIONS & ANNOUNCEMENTS

Vice Chairman Block asked everyone to go online or answer your door if someone from the Census bureau comes to your door, it is extremely important.

October is also Breast cancer awareness month.

Octoberfest in Rio Rancho September 19, 2020, all small businesses on Southern will participate.

Vice Chairman talked about the flag he had at the meeting, It is a flag from Afghanistan. Mina A dear friend Mina became a citizen then decided to go back to Afghanistan. I received notice that she had passed away in Virginia. I would like to request for a moment of silence for Mina, and say thank you for what she did.

Thank the Sheriff's office, Undersheriff Gonzales for their involvement in the protest in Rio Rancho.

Congratulations to Alex Pribble graduated from the Airforce

Chairman Heil stated he was at the Rio Rancho keep the desert clean and picked up quite a bit of trash.

Schumann Foundation continues with scholarships in Sandoval County.

5. APPROVAL OF AGENDA

Vice Chairman motioned to approve, second by Commissioner Eichwald. Vote was unanimous.

6. PRESENTATIONS & PROCLAMATIONS

A. Recognition of Sandoval County Regional Emergency Communications Center (SCRECC)

(Jay C. Block, Vice Chairman)

Vice Chairman Block read the proclamation recognizing the Sandoval County Regional Emergency Communication Center employees. Thank you for all you do you are all invaluable for all of us.

B. Economic Gardening update presentation

(Dora Dominguez, Director of County Business & Economic Development and Fred Shepherd, President & CEO, Sandoval Economic Alliance)

Dora Dominguez, Director of County Business & Economic Development and Fred Sheperd presented. (See Attached)

7. COMMENTS FROM THE PUBLIC

Due to the COVID-19 Emergency, Sandoval County Commissioners shall receive public comment regarding Agenda Items exclusively by email at

[HTTP:WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMENT/](http://www.sandovalcountynm.gov/commission/public-coment/)

None

8. CONSENT AGENDA

A. Approval of Minutes from the Regular Meeting of September 3, 2020.

Approval of Minutes from the Special Meeting of September 9, 2020.

B. Approval of the Senior Center Facility Lease Agreement Renewal with the Village of Cuba and per the County IGA Ordinance.

C. Approval of the County to submit an application for the State Homeland Security Grant (SHSG) and authorize the County Manager to sign the application and any subsequent amendments.

D. Approval of Memorandum of Agreement (MOA) by and between Sandoval County Detention Center and New Mexico Law Enforcement Academy for use of the driving track for Emergency Vehicle Operator Course (EVOC).

- F. Approval of the Professional Service Agreement between the Sandoval County DWI Prevention Program and Arrowhead Security, Inc. DBA Vet-Set Protection Agency for the term FY21 through FY24 and authorization for the County Manager to approve any subsequent amendments.

Vice Chairman moved to approve consent agenda, second by Commissioner Bruch. Vote was unanimous.

9. DETENTION CENTER

(Gilbert Armendariz, Warden)

Request for Motion to Review and Approve updated version of the Standard Operation Procedures (SOP) Manual for Sandoval County Detention Center.

Detention Center Warden Gilbert Armendariz presented and requested the approval of the Standard Operation Procedures.

Commissioner Vice Chairman motioned to approve second by Vice Chairman Bruch. Vote was unanimous.

10. FIRE DEPARTMENT

(Eric Masterson, Fire Chief)

Request for a Motion to Approve and award RFP# FY21-SCFR-01 to the Regents of the University of New Mexico for Medical Director Services and to authorize the County Manager to sign the subsequent agreement and any amendments.

Vice Chairman Block motion to approve, second by Commissioner Bruch. Vote was unanimous.

11. SHERIFF'S OFFICE

(Jesse J. Casaus, Sheriff)

Request for a Motion to Approve the Memorandum of Understanding (MOU) between Sandoval County Sheriff's Office and the United States Department of the Interior, Bureau of Land Management (BLM), Law Enforcement and Security and authorize the County Manager to Approve all Subsequent Amendments.

Vice Chairman Block motion to approve, second by Commissioner Bruch. Vote was unanimous.

12. COUNTY BUSINESS DEVELOPMENT

(Dora Dominguez, Director)

Request for a Motion to Review and Approve the Memorandum of Agreements between the County of Sandoval and the Regents of New Mexico State University, Cooperative Extension Service

Dora Dominguez presented and stated that a letter was submitted requesting for funding because of the projected revenues from the County you all scaled back that recommendation, you approved the amount that you scaled back with the condition that you would come to revisit in September. This is to have the position of Agriculture agent, Four H economist position. This would also be separate for the canning. Vice Chairman Block motion to approve, second by Vice Chairman Bruch. Vote was unanimous.

13. DIVISION OF PUBLIC WORKS

(Mark Hatzenbuehler, Director)

- A. Request for a Motion to Discuss and Approve Resolution No. 9-17-20.13A Declaring the Intent to Adopt the 2021-2025 Sandoval County Infrastructure Capital Improvement Plan (ICIP) and to Identify, Prioritize and Rank projects for Short and Long Range Planning.

Commissioner Eichwald requested for a change, requesting for the Cuba Building shop addition be moved to the top five. Commissioner Bruch stated that she would be remised to many of her constituents what she felt was glaring in that this list puts a \$7 million request, to the number one request when it should be mute. Commissioner Meek then stated to put Paseo to number one and move Cuba Building to number 5. Vice Chairman Block agreed with Commissioner Meek. Commissioner Meek, motion to approve, second by Commissioner Eichwald. Vice Chairman voted No, vote was unanimous.

- B. Request for a Motion to Approve the Professional Services Agreement between Sandoval County and H.O. Construction for the construction of the Cubita Road Concrete Box Culvert and Road Improvements in Cuba, NM in the amount of \$942,760.13 and Authorize the County Manager to Approve all Subsequent Amendments.

Commssioner Eichwald motion to approve, second by Commissioner Bruch. Vote was uananimous.

14. COMMISSION VOTE ON USE OF DIGITAL SIGNATURES AND SIGNING OF DOCUMENTS

Commissioner Meek approved the Ditigal signature.

15. COMMENTS FROM THE COMMISSIONERS

Vice Chairman requested County Manager Johnson for an update on the Animal Shelter. Manager Johnson stated there is a temp building is well in budget and should be done by October. Thanks Seth Mueller from our Fire Department for his work.

Commissioner Eichwald stated he was glad for the move on getting the Cuba Public works building done and also stated we need to give the Sheriff's office body armor.

Chairman Heil stated he would have to ask Cassandra Herrera from finance for money for Sheriff.

16. ADJOURN

Commissioner Eichwald motion to adjourn, second by Vice Chairman Block at 7:38 p.m.

DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS 1 DAY OF October, 2020

Eileen Garbagni
COUNTY CLERK

Mark Heil
CHAIRMAN

John C. Block
VICE CHAIR

APPROVED AS TO FORM:

David Mann (for)
COUNTY ATTORNEY

K. Block
MEMBER

By [Signature]
MEMBER

MEMBER