

SANDOVAL COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
LOCATION: ADMISITRATIVE BUILDING COMMISSON CHAMBERS
1500 IDALIA ROAD, BUILDING D.
BERNALILLO, NM 87004
JULY 9, 2020

Due to the Coronavirus (COVID-10) Emergency declared by Governor Michelle Lujan Grisham and the limit on the maximum number of persons gathering, except for essential functions, the County Board of Commissioner's Meeting is closed to the public. It may be viewed on the County's website at www.sandovalcountynm.gov the public may leave comments at [HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/](http://www.sandovalcountynm.gov/COMMISSION/PUBLIC-COMMENT/)

1. CALL TO ORDER

Meeting came to order at 6:00 p.m.

Present were Chairman Dave Heil, Vice Chairman Jay Block, Commissioner Michael Meek, Commissioner Kenneth Eichwald, Commissioner Bruch was on telephonically.

2. PLEDGE OF ALLEGIANCE AND NEW MEXICO PLEDGE

Chairman Dave Heil lead the Pledge and New Mexico Pledge.

3. INTRODUCTIONS & ANNOUNCEMENTS

Vice Chairman Block stated that the Corrales Police and Sandoval County Sheriff stated that a pony was mutilated in Corrales. If anyone knows anything about this please notify the Corrales police or the Sandoval County Sheriff's office. There is a \$15,000 reward for the heinous crime that happened.

Thank the City of Rio Rancho for the safe event for the 4th of July. Sandoval County Fair is cancelled, but there is a virtual Junior Livestock auction on the 1st of August from 4:00 to 7:00 p.m. Also wanted to thank the Sandoval County Fire Department Chief, you and your men and women for being postured around the County for the 4th of July making sure things didn't get out of hand. Also wanted to mention that a letter from the Governor's and Attorney General's office regarding the mandatory mask wear. It is a \$100.00 fine or imprisonment up to six months. According to the American Association of Suicidology study New Mexico has the highest suicide rate of the nation.

Chairman Heil, Melissa Perez from the Rio Rancho schools thanking Seth Mueller from our Fire Department for all the PPE for the staff and students so they are honoring Seth Mueller for all the help and PPE. Thanking Seth for his outstanding work when it comes to helping with all the PPE.

Chairman also talked regarding COVI19 in review where Sandoval County Commission has been with regard to the COVID situation. Following the initial State directive, the County took immediate action shutting down the facilities while maintaining some level of service to our residents. Some employees were sent home and issued employees various methods of work. County invested in webex software to elevate staff and officials to continue to reach out and meetings to move government issues forward. What was implemented was the scan of temperature checks at the main entrance to the administration building. All visitors will wear masks in our facility.

4. APPROVAL OF AGENDA

Vice Chairman Block moved to remove agenda item 12 (Twelve) which was supposed to be on the consent agenda not an actual agenda item.

Commissioner Meek second the motion. Vote was unanimous.

5. PRESENTATIONS & PROCLAMATIONS

We are Counties NACO short Film

(Stephen P. Montoya, Sandoval County PIO and Belle L. Allen, Sandoval County Tourism and Event Coordinator.

Stephen P. Montoya showed video on highlights for people that are on the front lines during this pandemic that we are having to go through.

6. COMMENTS FROM THE PUBLIC

Due to the COVID-19 Emergency, Sandoval County Commissioners shall receive public comment regarding Agenda Items exclusively by email at

[HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/](http://www.sandovalcountynm.gov/COMMISSION/PUBLIC-COMMENT/)

Several comments were sent to the County Commission

7. CONSENT AGENDA

A. Approval of Minutes from the Special Meeting Canvassing Board of June 12, 2020

Approval of Minutes from the Regular County Commission Meeting of June 18, 2020

B. Approval of the San Juan Treatment Facility Agreement #2021-26, between Sandoval County and the San Juan Treatment Facility not to exceed \$35,000.00 and authorization for the County Manager to approve any subsequent amendments.

C. Approval of the State of New Mexico Department of Transportation (NMDOT) Contract #06081/1 between Sandoval County and the State of New Mexico Department of Transportation for FY 21 in the amount of \$107,062.50 and authorization for the County Manager to approve any subsequent amendments.

D. Approval of the FY21 intergovernmental agreement with Cochiti Fire to provide EMS services to the Pena Blanca and Site areas of the County. This has been an annual contract for several years. No changes were made other than the dates of service.

E. Approval of MOA with State DOH to receive Cities Readiness Initiative (CR) support and comply with the associated deliverables. This is an annual allotment awarded to the county. No matching funds are required.

- F. Approval of Grant Award Agreement for Senior Programs such as home delivered and congregate meals, transportation, frail and elder homemaker services, case management and caregiver respite, among others / \$702,801.12 and authorization for the County Manager to approve all subsequent amendments.
 - G. Approval of FY21 Grant Award Agreement for the Nutrition Services Incentive Program / \$134,057.90 and authorization for the County Manager to approve all subsequent amendments.
 - H. Approval of FY21 Grant Award Agreement for the Senior Employment Program / \$57,558.00 and authorization for the County Manager to approve all subsequent amendments.
 - I. Approval of the following Budget Resolutions:
 - (1) No. 7-9-20.7(1) / Various Budgets / Transfers to Cover Debt Service Payments for Fiscal Year 2021 and Additional Banking Fees or Transfers Due to Investments Processed in Treasurer's Office for June of Current Fiscal Year 2020.
 - (2) No. 7-9-20.7(2) / Various Budgets/ Adjustments Reflect Actual Revenues Received and Expensed to Close Out Fiscal Year 2020
 - (3) No. 7-9-20.7(3) / General Fund and E911 Communications Budgets / Transfer Funds to Cover Revenue Shortage for Fiscal Year 2020.
 - (4) No. 7-9-20.7(4) / County Debt Service and Incentive (Intel) Bond Debt Service Accounts / Transfer Funds to Correct Deposit Made into Incorrect Fund.
 - (5) No. 7-9-20.7(5) / General Fund and County Debt Service 2010 Infrastructure Account / Transfer Funds to Correct Transfers Made in Error for March and June 2020.
- Vice Chairman Block moved to approve, second by Commissioner Bruch. Vote was unanimous.

8. SANDOVAL COUNTY COMMISSION

- A. Request for a Motion to Approve Dual Signatory Authority to both the Sandoval County Finance Director, Cassandra Herrera and Sandoval County Attorney Robin Hammer.
(David J. Heil, Chairman)
Vice Chairman Block motion to approve, second by Commissioner Meek, Commissioner Eichwald asked before his vote when the authority signature was going to lapse. Chairman Heil stated it would be July 26th when the new Manager comes in. Vote was unanimous.
- B. Request for a Motion to direct the new County Manager to develop a plan for a long-term solution for the location, funding and operations of a Sandoval County Animal Shelter and associated issues.
(Jay C. Block, Vice-Chairman)
Vice Chairman Block asked the new County Manager to sit for him to listen to this, in 2016 when Commission Heil, Eichwald and himself came into office they were confronted with problems that were ignored or given priority. I have to agree that we have solved more issues and problems in the three years than any time in recent history in the County. I want to thank the incredible staff and contractor personnel dedicated to serve the public. The Sheriff's office is the animal control authority for Sandoval County. Chairman Heil purchases this shelter to ICIP last year with the intent to prioritize it. This is why we've considered going to bond, but such considerations were abated due to the current economic crises. Reason for budget and approve funds to purchase a climate controlled high quality tiny shelter intended to house impound animals before being transferred to adopt. I propose we task the new County Manager to begin and develop a plan for the permanent location, and funding. Commissioner all made several comments. Motion made by Vice Chairman Block, second by Commissioner Bruch. Vote was unanimous.

9. OFFICE OF THE COUNTY MANAGER

- Request a Motion to Adopt Resolution No. 7-9-20.9 Declaring the Intent to Issue Multifamily Housing Revenue Bonds for a 240-Unit Multifamily Housing Complex to be Known as 550 Paseo Apartments.
(Rob Burpo, County Financial Advisor)
Rob Burpo, County Financial Advisor presented the Intent to Issue Multifamily Housing Revenue Bonds for a 240-Unit Multifamily Housing Complex to be known as 550 Paseo Apartments. Commissioners all had several questions, Rob Burpo explained all avenues and the impact on all of Sandoval County and the City of Rio Rancho. After a lengthy discussion with the Commissioners a motion was requested.
Vice Chairman Block motion to approve, second by Commissioner Meek, vote was unanimous.

10. DIVISION OF FINANCE

- (Cassandra Herrera, Director)
Request for a Motion to Adopt Resolution No. 7-9-20.10 Amending the General Financial Management Policies and Procedures for Sandoval County.
Finance Director Cassandra Herrera, explained the adoption of Resolution, amending the General Financial Management Policies and Procedures for Sandoval County. Vice Chairman Block motion to approve, second by Commissioner Eichwald. Vote was unanimous.

11. FIRE DEPARTMENT

- (Eric Masterson, Fire Chief)
Request for a Motion to Approve the Extraordinary Emergency and Roadway Cost Recovery Ordinance No. 7-9-20.11.
(Eric Masterson, Fire Chief and Rob Burpo, County Financial Advisor)
Eric Masterson Fire Chief presented along with Rob Burpo and Mark Hatszenbuhler. Commissioner Bruch motion to approve, second by Vice Chairman Block. Vote was unanimous.

12. DIVISION OF COMMUNITY SERVICES (Item 12 was removed from agenda by Vice Chairman Block)

- (Anne Ryan, Director)

Request for a Motion to Approve and Adopt Resolution No. 7-9-20.12 Authorizing and Adopting the Sandoval County DWI & Prevention Programs Misdemeanor Compliance Fee's for Fiscal Year 2020-2021 and Repealing Resolution No. 6-27-19.13, and authorization for the County Manager to approve any subsequent amendments.

13. DIVISION OF PUBLIC WORKS

(Mark Hatzenbuehler, Director)

Request for a motion for approval of MOU with Rio Rancho for use of the Sandoval Fuel Stations.

Director of Public Works Mark Hatzenbuehler presented.

Commissioner Meek motion to approve, second by Vice Chairman Block. Vote was unanimous.

14. DIVISION OF PLANNING & ZONING

(Kym Dicome, Director)

A. Request for a Motion to approve Planning & Zoning Staff's proposed Findings of Fact, Conclusions of Law and Order Denying application ZNCH-20-001, a request by Orville C. and Judith A. McAllister, agents for Homestead Village Inc., an amendment to the Homesteads Special Use (SU) zone district to allow for higher-density multi-family residential uses.

(Makita Hill, Planning & Zoning Division)

Makita Hill, Planning & Zoning Division presented the facts from the last meeting with Orville C. McCallister and Judith A McCallister agents for Homestead Village, Inc. Recommendation to review by the County Commission. Motion made by Vice Chairman Block, second by Commissioner Meek. Vote was unanimous.

B. Request for a Motion to approve a Resolution No. 7-9-20.14 to remove land use/zoning definitions from existing area plans.

(Makita Hill, Planning & Zoning Division)

Makita Hill, Planning & Zoning Division presented.

Vice Chairman Block motion to approve, second by Commissioner Meek. Vote was unanimous.

15. COMMISSION VOTE ON USE OF DIGITAL SIGNATURES AND SIGNING OF DOCUMENTS

Commissioner Bruch approved the use of Digital signatures being that she was on telephonically.

16. COMMENTS FROM THE COMMISSIONERS

Commissioner Meek thanked Chairman Heil and Vice Chairman Block for the Animal project. Announced that there are several suicide in the area. Offer help to these people be kind to everyone.

Commissioner Eichwald mentioned that there was a Ribbon Cutting out in District 5, for them to attend. PNM should have contacted the County Commission.

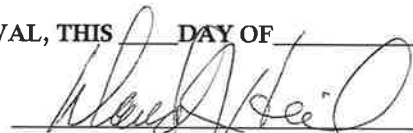
in the Jemez area through PNM, nothing was mention to the County Commission

ADJOURN

Vice Chairman Block motioned to adjourn, second by Commissioner Eichwald, at 7:35 p.m.

DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS _____ DAY OF _____, 2020


COUNTY CLERK


CHAIRMAN


VICE CHAIR

APPROVED AS TO FORM:


COUNTY ATTORNEY


MEMBER

MEMBER

MEMBER