

**SANDOVAL COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
LOCATION: ADMINISTRATIVE BUILDING COMMISSION CHAMBERS
1500 IDALIA ROAD, BUILDING D
BERNALILLO, NM 87004
June 18, 2020 4:00 P.M.**

Due to the Coronavirus (COVID-10) Emergency declared by Governor Michelle Lujan Grisham and the limit on the maximum number of persons gathering, except for essential functions, the County Board of Commissioner's Meeting is closed to the public. It may be viewed on the County's website at www.sandovalcountynm.gov the public may leave comments at [HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION PUBLIC-COMMENT/](http://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION PUBLIC-COMMENT/)

1. CALL TO ORDER

Chairman Dave Heil called meeting to order at 4:00 p.m.

2. PLEDGE OF ALLEGIANCE AND NEW MEXICO PLEDGE

Pledge was done by Chairman Dave Heil

3. INTRODUCTIONS & ANNOUNCEMENTS

Vice Chairman Block thanked County Clerk Eileen Garbagni and staff for the way the Primary Election was conducted. Asked about if the rest of votes were all counted. Clerk Garbagni stated that all votes were done and taken to the Secretary of State. Advised voters that the absentee envelope did not have the party on the face of the envelope and all it asked on the envelope was the name, signature, relationship to the voter and no where on here does it have a political party. I appreciate you putting the rumor to rest.

Commissioner Bruch stated she had gone for a tour of the gas line the Gas Company if running from Placitas to Santa Fe. Also wanted to reach out to our PIO Stephen Montoya for contacting the Gas Company. Also wanted to say that the gas company has done a great job in keeping the dust down with water trucks as they dig up the lines and cover them back up. Chairman Heil stated that construction on Highway 550 was delayed for a few days due to the potential exposure to COVID virus.

Chairman also read a statement on the County manager Dianne Maes as to how many years she was with Sandoval County and then served as our County Manager. Dianne will be leaving us now in July and wanted to thank her for all her service in all the time she has been our County manager.

Commission also presented County Manager Dianne Maes with a certificate of appreciation and a gift.

All Commissioners including Clerk Garbagni said a few words about the County Manager thanking her for her service.

County Manager Dianne Maes, Mark Hatzenbuehler and Charles Martinez from Public Works brought a trophy that was presented to Sandoval County congratulating the County on the energy project. County Manager Dianne Maes congratulated the staff that worked along side with PNM.

4. APPROVAL OF AGENDA

Vice Chairman Block made the motion to approve the agenda, second by Commissioner Meek. Vote was unanimous.

5. PRESENTATIONS & PROCLAMATIONS

Promo video for Sandoval County Landfill in conjunction with City of Rio Rancho Community Services (Stephen Montoya, County PIO and Christopher Perea, Public Works)

Stephen Montoya, County PIO and Christopher Perea from Public Works gave a brief video and explanation on how the landfill operates. Vice Chairman requested that they put something on the website for more information on the hours etc.

6. COMMENTS FROM THE PUBLIC

Due to the COVID-19 Emergency, Sandoval County Commissioners shall receive public comment regarding Agenda Items exclusively by email at

[HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/](http://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/)

None

7. CONSENT AGENDA

Vice Chairman questioned item 7-G, also made a motion

A. Approval of the Regular County Commission Meeting of June 4, 2020

B. Approval of FY21 NMALTS Grant Agreement for the Volunteer Services Program / \$151,507.00 and authorization for the County Manager to negotiate and sign the contract and any subsequent amendments.

C. Approval of ITB #20-SCFD-01 for Volunteer Firefighter Insurance Benefits to HUB International and authorize the County Manager to negotiate and sign the contract and any subsequent amendments.

D. Approval of Public Consulting Group with the price agreement for Medicaid Ambulance Supplemental Payment Program and Medicare Ground Ambulance Data Collections Consulting Services and authorize the County Manager to negotiate and sign the contract and all subsequent amendments.

E. Approval to Adopt Ordinance No. 6-18-20.7E Approving a loan agreement between Sandoval County and the New Mexico Finance Authority to refund the County's outstanding New Mexico Finance Authority Loan (AMikids Project)

F. Approval of Children, Youth and Families Department (CYFD) Continuum of Graduated Sanctions Agreement No. 21-690-3200-20819 between Sandoval County and CYFD for FY21 in the amount of \$1,292,952.00 and authorization for the County manager to approve any subsequent amendments.

G. Approval of Medical Screener job description and hiring of an employee to ensure compliance with the pandemic policy for county building entry processes.

- H. Approval to Adopt Resolution No. 6-18-20.7H Authorizing Sandoval County's Approval of the 2020-2021 CO-OP project HW2-L300275 with the New Mexico Department of Transportation Local Government Road Fund Cooperative Agreement Program. Tierra Madre Road, Placitas NM
- I. Approval to Adopt Resolution No. 6-18-20.7I Authorizing Sandoval County's Approval of the 2020-2021 CO-OP project HW2-L300257 with the New Mexico Department of Transportation Local Government Road Fund Cooperative Agreement Program. Paseo de San Antonio Road, Placitas NM
- J. Approval to Adopt Resolution No. 6-18-20.7J Authorizing Sandoval County's Department of Transportation Local Government Road Fund Cooperative Agreement Program. Torreon Road, Torreon NM
Vice Chairman Block questioned item G, removing item G after a discussion.
Motion made by Vice Chairman Block, second by Commissioner Bruch. Removing item 7G, Vice Chairman again moved to approve with item 7G removed from consent agenda, second by Commissioner Bruch, vote was unanimous.

8. OFFICE OF THE COUNTY MANAGER

(Dianne Maes, County Manager)

- A. Request for a Motion to Approve of SRMC's use of mill levy funds for the months of March and April 2020, per Exhibit B of the Amendment of the Sandoval County Health Facilities Agreement on May 21, 2020.
(Jamie Silva-Steele, President and CEO UNM SRMC)
Jamie Silva-Steele presented update. Request for a motion to approve use of mill levy funds for the months of March and April, 2020. As per Exhibit B.
Motion by Vice Chairman Block, second by Commissioner Bruch, vote was unanimous.
- B. Request for a Motion to Approve an amendment to Sandoval County Resolution No. 3-18-20.9A which is the Sandoval County Coronavirus Emergency / Disaster Declaration.
Commissioner Bruch motion to approve, second by Vice Chairman Block, vote was unanimous.
- C. Request for a Motion to discuss and authorize the County Manager to Approve two Professional Services Agreement between Sandoval County and the Regent of new Mexico State University Cooperative Extension Service and Authorize the County Manager Approval of all Subsequent Amendments.
- D. Vice Chairman stated that he received many emails on the Professional service agreement. Manager Maes stated that this agreement would be looked at again in December. Commissioner Bruch agreed with what was going on just curious how do we evaluate, or clarify as to what is going on with budget cuts. Commissioner Meek asked about the extension service and would like to visit this agreement in the next three months instead of December. Commissioner Bruch stated she would also like this agreement to be done in September instead of December. Vote was three to one, again the motion was done again it was three to one, Vice Chairman Block voted no. Vote passed.
Motion made by Commissioner Bruch second by Vice Chairman Block, vote was unanimous.
- E. Request for a Motion to Approve and to Award Bid for Collective Bargaining Negotiations and Labor Relations Services to Holcomb Law Offices.
Motion was made by Vice Chairman Block, second by Commissioner Meek, vote was unanimous.
- F. Request for a Motion to Approve Professional Services Agreement between Sandoval County and Holcomb Law Offices and Authorize the County Manager to sign and to approve current Agreement and all Subsequent Amendments.
Vice Chairman Block motion to approve, second by Commissioner Meek, vote was unanimous.
Chairman Heil requested to take the word CHIEF off from the contract. Motion was made by Vice Chairman Block, second by Commissioner Meek. Vote was unanimous.

9. COUNTY BUSINESS DEVELOPMENT

(Dora Dominguez, Director)

Request for a Motion to discuss the professional Services Agreement between Sandoval County and Sandoval Economic Alliance. Previously in 2018, the Commission delegated to the County Manager the authority to negotiate, review and approve renewals of agreements with the Sandoval Economic Alliance. It is the intention of the County Manager to include in the renewal of a mid-year evaluation of new and already existing deliverables by December 31, 2020. The renewing amendment needs to be enacted by June 30, 2020.

County Business Director Dora Dominguez presented and requested a motion to discuss the professional Services Agreement. Commissioner Bruch asked if Rio Rancho is 50% in the game how does this affect the other Cities or Towns in the County. Chairman Heil explained.

Vice Chairman Motion to approve, second by Commissioner Bruch. Vote was unanimous.

10. DIVISION OF FINANCE

(Cassandra Herrera)

Request for a Motion to Discuss and place on a Future Commission Agenda proposed Amendments to the General Financial Management Policies and procedures Specifically Sections 3.5 Purchase Orders and 18 Grant Requirements (newly inserted section)

Finance Director Cassandra Herrera presented and asked for a motion to discuss the procedure specifically on Purchase Orders and Grant Requirements. Commissioner Bruch motion to approve, second by Vice Chairman Block. Vote was unanimous.

11. DIVISION OF HUMAN SERVICES

(Pat Miller, Director)

Request for Motion to Approve Proposed Revisions to the Sandoval County Personnel Rules & Regulations Effective July 1, 2016

Chairman Heil after Director Pat Miller presented stated article 4 needed to be reviewed asking to motion to approve to come back. Commissioner Bruch motion to approve amended article 4, second by Commissioner Meek. Vote was unanimous.

12. DIVISION OF PLANNING & ZONING

(Kym Dicome, Director)

A. ZNCH-20-001 is a request by Orville C. and Judith A. McAllister, agents for Homesteads Village, Inc. for an amendment to the Homesteads Village Special Use (SU) zone district to allow for higher-density multi-family residential uses for approximately 8.32 acres, located at 221 New Mexico State Highway 165 (SE corner of New Mexico State highway 165 and Tierra Madre Road) , for all or a portion of Tract 5A-1A Placitas Homesteads Subdivision, Section 35 Township 13 North, Range 4 East, NMPS, Sandoval County NM (Makita Hill)

County Clerk Eileen Garbagni swore in applicant and interested parties. Makita Hill from Planning and Zoning explained Mr. McCallister's request for the approval of the zone amendment to Homesteads Village. After a lengthy view County Commissioner came to the conclusion that Mr. McCallister come back with the correct application to his request, then the Planning and Zoning Commission can review and bring it back for the Commissioners to approve. Motion was made by Commissioner Bruch, second by Commissioner Meek. Vote was no, vote was unanimous.

B. Requests for a Motion to Approve an Ordinance to Amend the Comprehensive Zoning Ordinance regarding short term rentals.

(Makita Hill)

Commissioner Bruch motion, second by Commissioner Meek, vote was unanimous.

13. COMMISSION VOTE ON USE OF DIGITAL SIGNATURES AND SIGNING OF DOCUMENTS

No Comment

14. COMMENTS FROM COMMISSIONERS

Commissioner Meek stated it was great working with County Manager Dianne Maes.

Commissioner Bruch stated she appreciated the McCallisters and was concerned.

Vice Chairman Block also thanked County Manager Maes for her work and wished her best wishes.

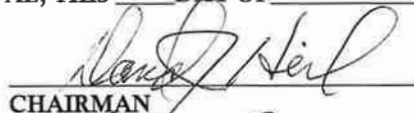
15. ADJOURN

Vice Chairman Block motion to adjourn at 7:33 p.m. Second by Commissioner Meek.

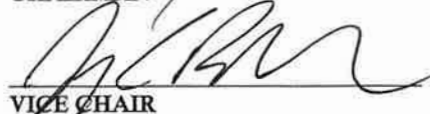
DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS _____ DAY OF _____, 2020



COUNTY CLERK



CHAIRMAN

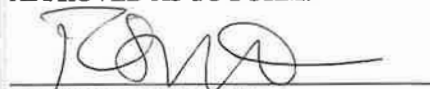


VICE CHAIR



MEMBER

APPROVED AS TO FORM:



COUNTY ATTORNEY

MEMBER



MEMBER