

## DIVISION 2. - SANDOVAL COUNTY DETENTION CENTER COMMUNITY ADVISORY COUNCIL

### Sec. 2-131. - Purpose.

The purpose of this division is to prescribe the powers, duties, and organization of that body of appointed community members known as the Sandoval County Detention Center Community Advisory Council.

(Ord. No. 7-27-17.10, § 1, 7-27-2017)

### Sec. 2-132. - Detention Center Community Advisory Council.

The Sandoval County Board of County Commissioners has appointed a county detention center community advisory council (hereinafter "community advisory council") for the county, as a transparent entity acting in an advisory capacity to the warden and deputy warden of the county detention center.

- (a) Membership and terms. The community advisory council shall consist of five members. The five members shall be appointed by the board of county commissioners by commission districts as follows:

- (1) One member each from commission districts 1, 2, 3, 4 and 5. Community advisory council appointees shall be residents of the county and of the commission district from which appointed and shall not be employees of the county. The members shall serve in a term that mirrors the term of their county commissioner's term in office as commissioner. Each member shall have expertise in one of the following areas: jails or corrections management; law; government financial management; institutional medical care; behavioral health; or other equally related field.

An incumbent member shall serve the full term unless he/she resigns or is removed under the terms of this ordinance. When a vacancy occurs, the vacancy shall be filled by appointment of the board of county commissioners upon recommendation of the commissioner within whose commission district the vacancy occurs. Vacancies filled by appointment during the term of a member shall be for the unexpired term only. If the commissioner fails to make a recommendation within 60 days after the vacancy occurs, the board of county commissioners shall appoint an individual to fill that vacancy as quickly as possible. On such occasions, it is preferable the appointee(s) of the board reside within the commission district that has the vacancy. However, the vacancy may be filled by any suitable candidate residing in Sandoval County. Members may be removed for any reason by a majority vote of the full board of county commissioners following a public meeting. Written notice of removal shall be provided by the county to the member at least 14 days prior to the meeting of the board of county commissioners at which removal is to take place.

- (b) The community advisory council shall have available to it the assistance of the warden, deputy warden, and staff of the county detention center.

(Ord. No. 7-27-17.10, § 2, 7-27-2017)

### Sec. 2-133. - Powers and duties.

- (a) Delegation of powers and duties. The community advisory council shall have such powers and duties as may be delegated to it by the board of county commissioners, which include the following:

- (1) The community advisory council shall only recommend and serve in an advisory capacity to the warden and deputy warden.

- (2) The community advisory council shall have no powers or duties related to the operations and management of the Sandoval County Detention Center.
- (3) The community advisory council shall conduct and review audits of the detention center and shall advise and make recommendations to the warden and deputy warden on improvements that enhance the security and safety of the facility.
- (4) The community advisory council shall conduct and review audits of the detention center and shall make recommendations to the warden and deputy warden on improving the delivery of services to inmates in accordance with Federal Performance-Based Detention Standards and the NM Adult Detention Professional Standards.
- (5) The community advisory council shall review detention center policies and procedures and shall make recommendations to the warden and deputy Warden on policy additions, revisions or deletions in accordance with Federal Performance-Based Detention Standards and the NM Adult Detention Professional Standards.
- (6) The community advisory council may recommend to the board of county commissioners improvements in rehabilitative and transitional programs for detainees and for their financing.
- (7) The community advisory council is authorized to attend meetings with communities, municipalities, tribal governments, and other counties, regional, state, or federal agencies as a transparent community liaison of the detention center.
- (8) The community advisory council is authorized to attend confidential detention center critical incident reviews and may recommend after action items.

(Ord. No. 7-27-17.10, § 3, 7-27-2017)

Sec. 2-134. - Organization.

- (a) *Officers.* The community advisory council shall elect from its members a chairman and a vice-chairman for one year terms. Officers may be re-elected for an indefinite number of terms.
- (b) *Conduct of business.* The community advisory council shall adopt and publish such rules, regulations, and procedures for the conduct of business as deemed appropriate by its members. A quorum shall be a majority of the membership of the community advisory council.
- (c) *Meetings.* The community advisory council shall hold regularly scheduled meetings at least once a quarter, with the warden and deputy warden of the detention center. All meetings of the council shall be subject to the requirements of the New Mexico Open Meetings Act.

(Ord. No. 7-27-17.10, § 4, 7-27-2017)

Sec. 2-135. - Compensation.

Members shall not be entitled to compensation for services rendered. However reimbursement for mileage at the applicable Internal Revenue Service business rate may be provided to members who drive more than 35 round-trip miles for a single meeting of the community advisory council.

(Ord. No. 7-27-17.10, § 5, 7-27-2017)

Sec. 2-136. - Reserved.