



**SANDOVAL COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
Meeting Minutes**



**April 12, 2017
11:00 AM
NMNG Rio Rancho Armory
Civil Support Team (CST) Compound**

I. CALL TO ORDER

Meeting was called to order at 1100 AM. Meeting was held at the NMNG Rio Rancho Armory – Civil Support Team (CST) Compound.

Attendance

Dave Bervin, SCFD EM
Theresa Greeno, Rio Rancho EM
Jennifer Ickes, PNS & Abq/Bern LEPC
Dennis O'Mara, CEWG
Sarah Chavez, Intel
LT. Brandon Henderson, NMSP
LT. Allen Mills, SCSO
Eloy Gonzales, NMDOH
Henry Jolly, DHSEM
Marshal Daniel White, San Ysidro PD

Jerry Lazzari, SCFD
Randi Roth, Rio Rancho AEM
SFC Jeremy Jackson, NMNG CST
SGT Cameron Carpenter, NMNG CST
Jeff Kindley, Intel
SGT Leroy Gettler, NMSP
Mike Rose, NMDOH
Mike Scales, SCFD
Joe Gober, La Madera VFD
Chief Felix Nunez, Jemez Springs PD

Introductions were conducted.

Minutes reviewed and approved, motion made by Theresa Greeno and seconded by Dave Bervin and carried via unanimous voice vote.

Agenda reviewed and approved with changes, motion made by Dave Bervin and seconded by Dennis O'Mara and carried via unanimous voice vote.

II. OLD BUSINESS

a. Update on the Sandoval County Emergency Management Website

Dave Bervin gave an overview of the new Sandoval County Website. Dave went through each page on the website.



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It was suggested to add a link under Important Links to the New Mexico Department of Health (NMDOH) Epidemiology page for information about outbreaks affecting Sandoval County / New Mexico.

It was also suggested to add information about the City of Rio Rancho Community Emergency Response Team (CERT) under the NM Medical Reserve Corp / Volunteer page.

III. NEW BUSINESS

- a. Presentation by the New Mexico National Guard (NMNG), Weapons of Mass Destruction (WMD), Civil Support Team (CST)

SFC Jeremy Jackson provided a power point presentation on the roles and capabilities of the 64th Weapons of Mass Destruction (WMD) Civil Support Team (CST). The presentation included:

- Operations Related to Defense Against Weapons of Mass Destruction and Terrorist Attacks.
- Support to Civil Authorities
- The NG WMD CST is the most forward-deployed military force with respect to the US Homeland.
- Working within the Incident Command System (ICS) Framework.
- Mission Types: Response, Stand-by, and training.
- CST Response Sectors around the United States and its Territories.
- 64th CST Foot Print in New Mexico.
- Deployment:
 - Available 24 hours a day, 7 days a week.
 - Required to deploy and advanced echelon no later than 90 minutes from notification. No later than 3 hours after notification, main body must be able to deploy if required.



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- NIMS / ICS Compliant
 - Federally funded, State controlled resource. No cost for training, deployment or support.
 - Deployment protocol:
 - Incident Command to NM Office Emergency Management (OEM), Governor's Authorized Representative (GAR) to State NG HQ (Military Support Office) to 64th CST-WMD.
 - The CST is on a 24/7 on-call and can deploy within two (2) hours.
 - Training Requirements.
 - Individual Sections of the CST and their responsibilities.
 - Team Limitations.
 - Total Force CBRN Response
 - Points of Contact.
- b. Emergency Response at Intel
- Jeff Kindley provided a presentation on Intel Emergency Response. Jeff's presentation to the membership included:
- Response Actions of Facility Personnel
 - The Emergency Response Contingency Plan (ERCP).
 - Trained Emergency Response Team.
 - Employee training in types of incidents they may respond to.
 - The Emergency Response Methodology.
 - How the decision is made to request external support.
 - Coordination Agreements
 - Agreements with Rio Rancho Fire and Rescue, Police, and Emergency Management.



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- Annually works with local hospitals to familiarize them with the hazards of chemicals and waste handled at Intel.
- Intel maintains relationship with the University of New Mexico Medical Center Poison Control Center.
- Emergency Coordination
 - Emergency Coordinators are identified and each have the authority to commit the resources needed to carry out all emergency response plans.
- Emergency Equipment
 - The Intel Site Communications and Alarm Systems is Site wide with voice, tone and strobe evacuation.
 - There is internal notification systems which include telephones, radios and automatic alarms/system monitoring.
- Evacuation Plan for Facility Personnel

Discussion from presentation:

Dennis O'Mara brought up the notification and assistance of citizens around the Intel Plant during any hazmat incidents. Dennis believes that no matter what the incident is Intel should notify the Local Emergency Management and they should make the decision on what actions should be taken.

Back in 2015 an incident occurred with 200 gallons of hydrochloric acid leaking out. It is the opinion of Dennis that the community should have been advised of this incident and were not.

There was discuss on the proper handling of the chemical and actions taken based on the Emergency Response Guide (ERG).

IV. SUB-COMMITTEES / REPORTS

Hazard Analysis: Dave Bervin

The Hazard Analysis Sub-Committee is responsible for reporting out on Tier II



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information, any studies, and hazardous situations / incidents.

Dave Bervin reported we received all our Tier II information.

Henry Jolly State Hazardous Materials Coordinator from the Department of Homeland Security and Emergency Management briefed that there will be a new way of getting Tier II information from the State. Henry advised each LEPC will have to designate a couple of individuals to get a log in and password to a new system where the Tier II information for each county can be down loaded.

Public Health: Mike Rose / Eloy Gonzales

The Public Health Sub-Committee is responsible for any public health related information being provided to the LEPC.

Mike Rose advised closing out fiscal year for the Cities Readiness Initiative (CRI) Program.

Watching for outbreaks, there was a case of plaque in a cat in the Albuquerque area. As usual always monitoring for Hanta Virus, west Nile, etc.

Emergency Communications: Mike Scales and Dennis O'Mara

The Emergency Communications Sub-Committee is responsible providing updates on emergency communications and emergency public information.

Mike Scales briefed on the Simulcast project for Sandoval County; the whole southern part of the county is complete and will be working on the rest of the county.

The communications bond for administration build for \$9,000,000 got voted down so we will be working on a new way to get the addition monies to complete the communications project for the county.

Dennis O'Mara brought up a non-emergency message going out to the citizens of Sandoval County using the CodeRED system to let them know about the system and how they may receive an emergency message through the system and to let people know about the Sandoval County Family Preparedness Guide and where to find it.



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Training and Exercise: Theresa Greeno

The Training and Exercise Sub-Committee is responsible to research any needed training for the LEPC and ensure training opportunities are provided to the group. Sandra Darling-Roberts from the American Red Cross (ARC) will provide information on shelter training opportunities.

Theresa Greeno briefed on the courses they will be hosting in Rio Rancho, ICS-300, 400 on April 24-28, 2017.

The Vigilant Guard Exercise will be the first week of August 2017. There will be multiple scenarios during the exercise to include hazardous materials and Search and Rescue. The New Mexico National Guard (NMNG) / Civil Support Team (CST) will be working with local jurisdictions during this exercise.

V. OTHER ITEMS FOR DISCUSSION

Thanks to the New Mexico National Guard 64th Civil Support Team (CST for opening their doors to the LEPC and hosting our meeting.

Thanks to the Corrales Fire Department for providing lunch for the LEPC.

In addition to the discussion on Intel Dennis O'Mara was looking on the web and found a site where it advises that Hydrochloric Acid is a liquid that is very toxic. 200 gallons of Hydrochloric Acid just sitting for 5-6 hours; just think about people who live near the fence line of Intel. Dennis will continue to work with Intel, these conversations need to take place.

VI. ACTION ITEMS

- 1) Add the NMDOH website for Epidemiology to the "Important Links" on the Sandoval County Emergency Management Website.
- 2) Add the City of Rio Rancho Community Emergency Response Team (CERT) information to the "NM Medical Reserve Corp/Volunteer" Page on the Sandoval County Emergency Management Website.
- 3) Find a location for the next LEPC Meeting on July 12, 2017.
- 4) Find a sponsor for the lunch meal for the LEPC Meeting on July 12, 2017.



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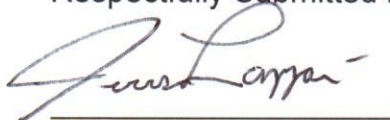
VII. NEXT MEETING

- The next meeting will be July 12, 2017 at the. The time will be from 11:00 AM to 1:00 PM and will incorporate a lunch into the meeting. Location to be determined.

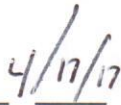
VIII. ADJOURNMENT

No other business was brought before the Committee. Mike Rose made a motion to adjourn, Theresa Greeno seconded and carried via unanimous voice vote. The meeting adjourned at 1310 PM.

Respectfully Submitted by Jerry Lazzari, Secretary,



Jerry Lazzari, Secretary



Date



Jess Lewis, Chairperson

Date