



**SANDOVAL COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
Meeting Minutes**



**October 11, 2017  
11:00 AM  
Sandoval County EOC, Placitas, New Mexico**

**I. CALL TO ORDER**

Meeting was called to order at 11:06 AM. Meeting was held at the Sandoval County EOC in Placitas, NM.

**Attendance**

Jess Lewis, SRMC EM  
Jerry Lazzari, SCFD EM Support  
Randi Roth, Rio Rancho AEM  
Jennifer Ickes, PNS & Abq/Bern LEPC  
LT. Allen Mills, SCSO  
Dennis O'Mara, CEWG  
Claudia Miron, CDC  
Jessica Jergensen SCFD Commo. Supp.  
Christopher Woo, Intel EM

Dave Bervin, SCFD EM  
Theresa Greeno, Rio Rancho EM  
Chief Josh Schraeder, Santo Domingo  
SFC Jeremy Jackson, NMNG CST  
SGT. Leroy Getter, NMSP  
Dir. Tanya Lattin, Corrales FD EM  
Eric Brummett, SCFD EM Support  
Bryan Burrows, Intel Sec Chief  
David Trigo, Intel EM Support

Introductions were conducted.

Minutes reviewed and approved with one change requested by Dennis O'Mara, motion made by Theresa Greeno and seconded by Jennifer Ickes and carried via unanimous voice vote with the change to the minutes.

Agenda reviewed and approved, motion made by Dave Bervin and seconded by Jerry Lazzari and carried via unanimous voice vote.

**II. OLD BUSINESS**

a. Discussion / Comment on the Sandoval County Emergency Management Website.

- It was discussed to make the Sandoval County Website a Sub-Committee.
- Still need to add the Community Emergency Response Team (CERT) stuff from the City of Rio Rancho.



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**III. NEW BUSINESS**

a. Briefing on Roles of Sandoval County / City of Rio Rancho in the Exercise Vigilant Guard:

1. City of Rio Rancho: Theresa Greeno briefed on the different days and roles Rio Rancho participated in.
  - The week prior August 3-4 time frame work to support the health care portion of the Vigilant Guard exercise.
  - Monday August 7 The Rio Grande Basin Heavy Rescue Team (RGBHRT) participated in the Search and Rescue scenario at the base of the Sandia Mountains.
  - Tuesday August 8 The RGBHRT participated in the Hazardous Materials scenario in Lamy, New Mexico with the train car. It went well with the National Guard Civil Support Team (CST).
2. Village of Corrales: Tanya Lattin agreed things went well Corrales Fire and got a lot out of working with the CST.
3. UNM-Sandoval Regional Medical Center: Jess Lewis briefed over their overall participation.
  - During the health care portion of the exercise they expected more injects from the Department of Health (DOH), Thanks to the City of Rio Rancho for developing and sending additional injects to keep the staff more engaged in the exercise and basically creating a Simulation Cell (SIMCELL).
  - Directors at the department level into the Emergency Operations Center (EOC) at four (4) hour increments.
  - Thanks to the National Guard Aviation for bringing in black hawk helicopters with patients with patients to test helipad operations and staff.
  - During the exercise we also had the opportunity to test our internet capability during an incident.
4. National Guard (CST): Jeremy Jackson briefed that three (3) Civil Support Teams (CST) from other states. The CSTs worked well together conducting operations and deploying throughout exercise areas. Things work great working with the RGBHRT.





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5. Sandoval County: Dave Bervin briefed overall things went well.
  - Worked in the Albuquerque EOC on August 4.
  - Elements of the Sandoval County Fire Dept. deployed with the RGBHRT to both the Search and Rescue scenario on August 7 and the Hazardous Materials incident scenario with the train car in Lamy on August 8.
  - Both Dave Bervin and Jerry Lazzari worked as controllers for the exercise in Lamy.
  - Dave Bervin gave a site tour to VIPs during the exercise.

b. Discussion / Brain Storming on recruitment of Organizations to the Sandoval County LEPC:

Jerry Lazzari provided an overview of the issue and advised we have mostly government organizations and not enough private organizations. There was overall discussion on some ideas on how to recruit. There are as follows:

- Dave Bervin mentioned a list of.
- Tanya Lattin said she could begin recruiting.
- Jennifer Ickes said they have the opposite problem, they have a lot of none government and not enough government organizations. Some ideas she briefed on that they do are:
  - Everyone who turns in a Tier II report they pull their information / email and send information about their LEPC Meetings to them;
  - Contact the Fire Marshal's Office;
  - Send letters out no later than the end of December.
  - We do tours of facilities and helps get facilities involved.
- Dennis O'Mara currently we have mostly professional organizations and we need more community groups.
  - There was some general discussion on community groups and their involvement e.g. whether they would be interested or would be focused on hazardous materials / hazards for the County.
- Josh Schraeder mentioned the other Tribes. The other Tribes should be involved. One of the issues is the Tribes aren't involved in activities e.g. Vigilant Guard. The only time they get notified is if Sandoval County notifies them of activities but rarely does State Agencies or Organizations reach out to involve them. Josh advised he would bring this up at the next Tribal meeting.



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- Other general suggestions were to reach out to the schools, BIA, Tribes, and other organizations.
- c. Webinar: Active Shooter in High Rise Environments:

At Approximately 1200 the LEPC finished all its official business and we started the Webinar. LEPC Members seemed to get information out of the webinar. The webinar last about one hour.

### **Overview of the Webinar.**

High Rise Active Shooter is a different type of threat that requires a different type of response. Such incidents at the Discovery Channel, 1 Market Plaza, 101 California Street and Citigroup Center emphasize the point that active shooters in high rises require very different responses. This is especially critical in multi-tenant high rises.

There is little research or data on Active Shooters in high rises. Our high rise experts are practitioners who will explore the difficulties for tenants and building managers and present best practices from NYC's high-rise law, police and fire agencies nationally, NFPA and OSHA.

The third dimension added by the multiple floors found in a high rise building create complications that must be addressed in advance. The elevators, stairwells, fire alarms and tenants' reactions all combine to make a difficult situation more challenging.

### **Learning Objectives:**

1. What are the fatal flaws in high rise active shooter response?
2. What are the laws, regulations and standards that inform high rise emergency plans?
3. What are tenants' responsibilities? Building managers' responsibilities?





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#### **IV. SUB-COMMITTEES / REPORTS**

##### **Hazard Analysis: Dave Bervin**

The Hazard Analysis Sub-Committee is responsible for reporting out on Tier II information, any studies, and hazardous situations / incidents.

Dave discussed some of the activities they are working on or are scheduled to be worked on:

- Participated in the Vigilant Guard Exercise
- Will be updating the Threat Hazard Identification and Risk Assessment (THIRA) – looking to add Earthquake.
- In the process of updating the Hazard Mitigation Plan.
- Dennis O'Mara asked about the Tier II reporting process. Dave Bervin gave a quick overview of the reporting process, basically companies who have chemicals on site that meet a certain threshold.
- Dave advised we are capturing most companies and they are filing as required but there are some companies that are not reporting.

##### **Public Health: Mike Rose**

The Public Health Sub-Committee is responsible for any public health related information being provided to the LEPC.

There was no one present to provide updates.

##### **Emergency Communications: Mike Scales and Dennis O'Mara**

The Emergency Communications Sub-Committee is responsible providing updates on emergency communications and emergency public information.

- Dennis O'Mara asked about the CodeRED test.
  - Dave Bervin advised 60% of the calls didn't go through. The information has been sent back to CodeRED to be updated.
- VOT doesn't always go through because it is internet carried.
- Power outages will effect cell service.
- May want to look into a facebook page for the LEPC.



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### **Training and Exercise:** Theresa Greeno

The Training and Exercise Sub-Committee is responsible to research any needed training for the LEPC and ensure training opportunities are provided to the group. Sandra Darling-Roberts from the American Red Cross (ARC) will provide information on shelter training opportunities.

Theresa Greeno briefed:

- The Rio Grande Basin Heavy Rescue Team (RGBHRT) did some training with the Civil Support Team (CST) at Intel. The scenario was radiological in nature "Dirty Bomb". One of the main learning lessons they came away with is the meters to be recalibrated.
- There will be an exercise with The UNM Sandoval Regional Medical Center (SRMC), The CST, and The RGBHRT at the SRMC.
- The UNM-SRMC will be hosting a Homemade Explosive Class. In the recent months hospitals have received threats.
- Jess Lewis advised he has been conducting quick Table Top Exercises (TTX) the last part of their Emergency Management Meetings.
- Tanya Lattin advised they have an Instructor that can teach the course "Incident Response to a Terrorism Bombing Event"
- Jeremy Jackson wants to thank Intel for the use of their parking area for the exercise.

### **V. OTHER ITEMS FOR DISCUSSION**

No Other items for discussion

### **VI. ACTION ITEMS**

- All continue to actively recruit for the LEPC.
- Dave and Jerry try to extract information from the Tier II Reporting System to get information to send emails to companies to participate in LEPC.
- All continue to work on locations to hold LEPC Meetings and sponsors for light lunch for meetings.





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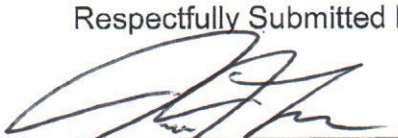
**VII. NEXT MEETING**

- The next meeting will be January 10, 2018. The time will be from 11:00 AM to 1:00 PM and will incorporate a snack / light lunch into the meeting. Tentative Location will be at the UNM – Sandoval Regional Medical Center (SRMC).

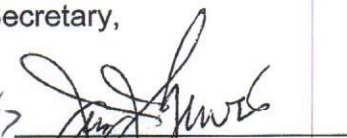
**VIII. ADJOURNMENT**

No other business was brought before the Committee. Tanya Lattin made a motion to adjourn, Theresa Greeno seconded and carried via unanimous voice vote. The meeting adjourned at 1200 PM to watch the Active Shooter in High Rise Environments webinar.

Respectfully Submitted by Jerry Lazzari, Secretary,

  
\_\_\_\_\_  
Jerry Lazzari, Secretary

10/23/17  
Date

  
\_\_\_\_\_  
Jess Lewis, Chairperson

10/23/17  
Date