

**SANDOVAL COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
LOCATION: ADMINISTRATIVE BUILDING COMMISSION CHAMBERS  
1500 IDALIA ROAD, BUILDING D  
BERNALILLO, NM 87004  
APRIL 16, 2020 – 4:00 P.M.**

**Due to the Coronavirus (COVID-10) Emergency declared by Governor Michelle Lujan Grisham and the limit on the maximum number of persons gathering, except for essential functions, the County Board of Commissioner's Meeting is closed to the public. It may be viewed on the County's website at [www.sandovalcountynm.gov](http://www.sandovalcountynm.gov) the public may leave comments at [HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION PUBLIC-COMMENT](http://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION PUBLIC-COMMENT):**

**1. CALL TO ORDER**

Meeting was called to order by Chairman Heil at 4:15 p.m.  
All five Commissioners were on telephonically.

**2. PLEDGE OF ALLEGIANCE AND NEW MEXICO PLEDGE**

Pledge and New Mexico Pledge were led by Chairman Heil

**3. CLOSED SESSION ANNOUNCEMENT**

(David J. Heil, Chairman)

As previously noticed immediately prior to today's meeting, on April 16<sup>th</sup>, 2020, at 3:00 p.m., or there abouts the Sandoval County Board of Commissioners convened as a Committee of the whole in a closed session on the third floor conference room with the County Manager Dianne Maes and County Attorney Robin Hammer, which included some of the Commissioners appearing through electronic means to discuss matters subject to attorney/client privilege pertaining to against the County Commission and limited to personal matters. To the open meetings act 1978, 1H27. The matters discussed were limited to close specified in the notice of closed session and no action was taken.

**4. INTRODUCTIONS & ANNOUNCEMENTS**

County Clerk Eileen Garbagni requested to make an announcement. Chairman, Commissioners I am here today to brief you on what we are going to need to prepare for the upcoming election. I am here to advice you that we are going to need your approval amending polling locations to the minimum which would be (4) four early sites, including this building. At this point we are looking for sites for election day but I am first looking at utilizing the list we had the Commission approve last year in June of 2019. Our Fire Chief Masterson has approved we use all our Fire Stations in Sandoval County. Anne Ryan our Community Services Director has declined the use of all Senior Centers. The only two Senior Centers were wanting to use was the Meadowlark Senior Center and the Cuba Senior Center. At this point we are looking at using the Fire Station in La Jara. The Fire Station in La Jara will be the center location for all the Cuba area. Councilor has also approved using their facility. City of Rio Rancho has also declined we use the Rio Rancho facilities including the libraries. Rio Rancho schools has also declined the use of the schools so that leaves very few sites in Rio Rancho. For the Village of Corrales we are using Sandia View School, Village Clerk is checking with the Village Mayor see if we can use the Community Center for Early voting and the Recreation center as well. Our early sites would be our Administration building here, our Bureau Of Elections Warehouse which is located on Hill road here in Bernalillo and Community of Joy Church, and an office at the Enchanted Hills Plaza. Bernalillo Schools has allowed us to use their schools to conduct the election which includes the Algodones school. We will be using the Library in Placitas and voters can always drive down to our warehouse to vote. We have not heard from any of the Pueblos, Torreon and Ojo Encino have not responded. If the Pueblos do not allow us at their Pueblos to conduct the election then I will request something in writing so we won't have the Feds come back stating that we disenfranchise the Native American from voting. I will be coming back on May 7<sup>th</sup> in which our Attorney Robin Hammer will present the Resolution that will be filed with the District Court, requesting the District Court Judge approving the polling sites. I am also asking finance for more money in our BRN line item for the postage to pay for the incoming ballots. In our meeting earlier with the Secretary of State stated they will be sending all 33 County Clerk's a waiver for the Poll officials to sign in case Poll officials get sick while working the polls for on either the Early Sites or Election Day.

Chairman Heil stated sounds like we should probably have a resolution. Robin Hammer our Attorney, states Commissioners and Chairman Heil, what the County Clerk is talking about or requesting is that there be a resolution next meeting of May 7<sup>th</sup>, and County Clerk Garbagni to give you notice of the information that this is what will be requested at the next meeting which will be a written resolution and a request for a vote at that time. Now that we were informed we will have a resolution on our next agenda. Commissioner Heil stated he would like something sent to them as to what she indicated. Attorney Robin Hammer states that Clerk Garbagni sent the statement to you in public comment earlier.

**5. APPROVAL OF AGENDA**

Chairman requested a motion to approve agenda, Motion by Commissioner Bruch, second by Commissioner Meek, vote was unanimous.

**6. PRESENTATIONS & PROCLAMATIONS**

**Update on COVID-19**

**(Seth A. Muller, Emergency Manager)**

Seth Mueller, Emergency Manager from our Fire Department presented on the COVID 19. In Sandoval County we have 31 new cases, one death, a male in his 30s, but some under lying health conditions. International guard has taken over. So now all of the PPE for any Agency and Jurisdiction within Sandoval County will come to County Station 21, that is our

intermediate distribution site. Everything will be distributed from Station 21. Commissioner Bruch stated talked about the identity of small areas with a zip code, but the Governor's report is already identifying these nursing homes.

## 7. COMMENTS FROM THE PUBLIC

**Due to the COVID-19 Emergency. Sandoval County Commissioners shall receive public comment regarding Agenda Items exclusively by e-mail at:**

**<HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMMISSION/PUBLIC-COMMENT/>**

**No other comments besides the comment from Clerk Garbagni.**

## 8. CONSENT AGENDA

A. Approval of Minutes from the Regular County Commission Meeting of April 2, 2020.

B. Approval of the following Budget Resolutions:

(1) No. 4-16-20.8B(1) / Senior Program Budget / Decrease Budget to Reflect a Reduction in Funding from the State of New Mexico Aging & Long-Term Services Department for the Foster Grandparents Program / (\$8,034)

(2) No. 4-16-20.8B(2) / Senior Program Budget / Increase Budget to Reflect New Grant Funding Received from the State of New Mexico Aging & Long-Term Services Department for Fresh Food for Home Delivered Meals / \$18,255

Chairman Heil requested a motion to approve the Consent Agenda, motion by Commissioner Block, second by Commissioner Meek, vote was unanimous.

## 9. OFFICE OF THE COUNTY MANAGER

A. Request for a Motion to Adopt Resolution No. 4-16-20.9A Directing Publication of a Notice of Intent to Adopt an Ordinance Authorizing a Loan to Provide Funds for Refunding of the County's 2012 Loan Agreement with the New Mexico Finance Authority.

(Rob Burpo, Financial Advisor)

County Manager Dianne Maes presented, Mr. Burpo was to present but was not available to come on to the meeting.

Motion by Vice Chairman Block, second by Commissioner Meek, vote was unanimous.

B. Request for a Motion to Adopt Resolution No. 4-16-20.9B Supporting the Proposed Purchase by the National Park Service of Property in the Village of Jemez Springs for the Permanent Site of the Valles Caldera National Preserve's Science & Education Center and Administrative Support Facility

County Manager Dianne Maes requested a motion to adopt resolution. Motion to approve by Commissioner Bruch, second by Commissioner Meek, vote was unanimous.

## 10. SIGNING OF DOCUMENTS BY COUNTY COMMISSION MEMBERS

## 11. COMMENTS FROM THE COMMISSIONERS

Chairman Heil wanted to thank everyone in the County, for all their efforts during this very difficult time. I know that those that are on the front lines are, I can't begin to thank them just from my heart for them being on the front lines for us. I also wanted to reach out to the folks in my Community. I know so many people who behind the scenes are volunteering at food banks, making donations and making masks, just really trying to do everything they can to ensure that we slow the spread of the COVID 19. Try to take care of each other and staying home like we should and be for the rest of us who need to stay out of the way.

Commissioner Block, for those that are out of work and those of you that could be on cusp of getting furloughed or laid off, I assure you the County is doing everything they can do for you. Another thing that I want to stress about is the blood banks. I will be donating blood later this week. Mentioned the unemployment has skyrocketed as well. Please keep all those in your thoughts and prayers who are struggling.

## 12. ADJOURN

Chairman asked for a motion for item 12, motion to adjourn by Vice Chairman Block, second by Commissioner Eichwald, at 4:46 p.m.

DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS 21 DAY OF May, 2020

Eileen Garbagni  
COUNTY CLERK

Heil  
CHAIRMAN

Block  
VICE CHAIR

Bruch  
MEMBER

APPROVED AS TO FORM:

[Signature]  
COUNTY ATTORNEY

[Signature]  
MEMBER

[Signature]  
MEMBER