

**SANDOVAL COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
LOCATION: ADMINISTRATIVE BUILDING COMMISSION CHAMBERS  
1500 IDALIA ROAD BUILDING D  
BERNALILLO, NM 87004  
APRIL 2, 2020 – 6:00 P.M.**

**Due to the Coronavirus (COVID-19) Emergency declared by the Governor Michelle Lujan Grisam and her limits on the number of persons gathering, except for essential functions, the county Board of Commissioner's Meeting is closed to the public. It may be viewed on the County's website at [www.sandovalcountynm.gov](http://www.sandovalcountynm.gov). The public may leave comments. [HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMISSION/PUBLIC COMMENT/](http://www.sandovalcountynm.gov/comission/publiccomment/)**

**1. CALL TO ORDER:**

Chairman Heil called meeting to order at 6:00. Present were Chairman Heil. Vice Chairman Block, Commissioner Bruch, Commissioner Meek and Commissioner Eichwald were present telephonically.

**2. PLEDGE OF ALLEGIANCE AND NEW MEXICO PLEDGE**

Chairman Heil led the Pledge of Allegiance and the New Mexico Pledge.

**3. CLOSED SESSION ANNOUNCEMENT**

(David J. Heil, Chairman)

Chairman Heil stated for the record "As previously noticed, immediately prior to today's meeting, on April 2, 2020, the Sandoval County Board of County Commissioners convened as a Committee of the Whole in a closed session in the 3<sup>rd</sup> Floor Conference Room, County Administration Building matter subject to personnel matters of individual public employees pursuant to the Open Meetings Act, NMSA 1978, §§10-15-1(H)(2). The matters discussed in the closed session were limited to those specified in the Notice of Closed Session and no action was taken."

**4. INTRODUCTIONS & ANNOUNCEMENTS**

Chairman Heil thanked all essential workers here in this room and the essential workers throughout the community, including healthcare, drug stores, food stores m military, people in banks etc. Chairman Heil was sure he forgot several essential workers and wanted to make sure they knew that their work was appreciated.

**5. APPROVAL OF AGENDA**

Vice Chairman Block motioned, seconded by Commissioner Bruch. Clerk Garbagni called for vote. Motion passed. Vote was unanimous.

**6. COMMENTS FROM THE PUBLIC**

**Due to the COVID-19 Emergency, Sandoval County Commissioners shall receive public comment regarding Agenda items exclusively by email at:**

**[HTTP://WWW.SANDOVALCOUNTYNM.GOV/COMISSION /PUBLIC-COMMENT/](http://www.sandovalcountynm.gov/comission/publiccomment/)**

County Attorney Robin Hammer read two comments from the public, one was in reference to the Assessor's mailing of notice of values and the other was concerning the pandemic and economic climate and questioned if there would be some relief from property taxes.

**7. CONSENT AGENDA**

Approval of Minutes from the Regular Board of County Commission Meeting of March 19, 2020.

Vice Chairman Block motioned, seconded by Commissioner Eichwald. Clerk Garbagni called for vote. Motion passed. Vote was unanimous.

**8. OFFICE OF THE COUNTY ATTORNEY**

Request for a Motion to Approve Professional Service Agreement with Diego Trujillo, Esq. to serve as the Assistant County Attorney.

County Attorney Robin Hammer stated that Mr. Trujillo was selected by a panel of people who reviewed applications in which he received and scored the highest of people remaining or eligible within the applicant pool. Vice Chairman welcomed Mr. Trujillo aboard.

Vice Chairman Block motioned, seconded by Commissioner Meek. Clerk Garbagni called for vote. Motion passed. Vote was unanimous.

**9. SANDOVAL COUNTY COMMISSION**

Request for a Motion to Approve a Liquor License Application No. 1153654 (Wine and Spirits Wholesaler Liquor License) for 505 Spirits and Bitters, LLC, 12 Llano Del Norte, Placitas, NM.

Makita Hill, Planning and Zoning Assistant Director and Dora Dominguez, Economic Development and Tourism Director presented telephonically. Makita Hill further read for the record a necessary statement and read the last portion "In the event the wholesaler license is approved, the applicant may distribute produced beverages with the county regulations prohibit sales of the beverages from the site. Sales of alcoholic beverages within the county zoning jurisdiction must be conducted at sites which are under commercial zoning."

Vice Chairman Block motioned, seconded by Commissioner Meek. Clerk Garbagni called for vote. Motion passed. Vote was unanimous.

## 10. SIGNING OF DOCUMENTS BY COUNTY COMMISSION MEMBERS

## 11. COMMENTS FROM THE COMMISSIONERS

Vice Chairman Block advised that he knew that the tax date had been moved from April 15<sup>th</sup> to July 15<sup>th</sup> but questioned if the county was going to waive late fees for property taxes, or if the county was going to push dates to the right as well when it comes to paying taxes here in the county, and suggested that the county do all that is possible because of the circumstances with this pandemic. Further, Vice Chairman Block thanked all first responders including Fire, EMF, Sheriff's Department, Detention Officers who are putting themselves in harm's way to continue to serve the public, especially all those medical personnel that are on the front lines, and thanked County Manager Dianne Maes and all staff and the county web page for the hard work they have done throughout this pandemic. Commissioner Meek thanked all the directors for working with these awful stressful conditions and for keeping up with all the functions and employees for keeping their offices functioning. Commissioner Eichwald thanked the Commission for being accessible to the constituents through telephone calls and e-mails about issues concerning the county. Commissioner Bruch also thanked all involved in this pandemic as well. Chairman Heil suggested that as long as we are under the situation, that we might change the time of the meetings. Certainly for the next meeting in April we can decide at that point in time how it might look as we go into May. Instead of having the meetings at 6:00, we could have it at 4:00 or 5:00 or something like that and was wondering what your opinions might be on that. All Commissioners agreed that 4:00 p.m. would work for all. Vice Chairman Block gave an update of the Veteran's Cemetery and advised that the process is moving along.

## 12. ADJOURN

Commissioner Eichwald motioned, seconded by Commissioner Bruch. Chairman Heil adjourned at 6:25 p.m.

DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS 41 DAY OF May, 2020

  
COUNTY CLERK

APPROVED AS TO FORM:

  
COUNTY ATTORNEY

  
CHAIRMAN

  
VICE CHAIR

  
MEMBER

  
MEMBER

  
MEMBER