## **Wedding Policy**

### Sandoval County Probate Court

# The Sandoval County Probate Judge is pleased to offer wedding officiant services to the public

#### License, Witnesses and Filing Required:

Prior to being married, the couple must **obtain a Marriage License** from the County Clerk's Office located at 1500 Idalia Road, Bldg. D, Bernalillo, NM, first floor. Both applicants must be present to obtain a license. The fee for the license is \$25. You may bring the license to the Probate Court to have the names of your witnesses and the Judge typed by the Court Clerk. The license must be **filed with the County Clerk's office within 90 days** of the wedding. You will also need at least **two (2) witnesses** to be present during the ceremony to sign the license along with the Judge.

#### **Ceremonies during regular posted office hours:**

Officiant services are available in the Probate Court, the Administration Building lobby or the immediate exterior of the building. It is requested that an appointment be made at least 48 hours in advance to facilitate the service; however, walk-ins are welcome. Please be aware that walk-ins may need to wait for the Judge to become available.

#### Ceremonies outside posted office hours, weekends and holidays:

The Judge may be available to perform weddings outside posted office hours, weekends and holidays depending upon his personal schedule and availability. Please contact the Judge at least two weeks prior to the event to determine availability and schedule his services. The Probate Judge may only perform weddings within Sandoval County.

If the Probate Judge is not available, Municipal Court Judge Sharon Torres may be available: (505) 771-5893 or (505) 771-7115.

#### **Cost and fees:**

The Judge is not allowed to accept compensation or gratuities of any form for the performance of a wedding. Any entry or admission fees to the wedding venue for the Judge will be responsibility of the wedding party.

The Probate Court Offices are located at 1500 Idalia Road, Bldg. D, Bernalillo, NM, first floor.

Charles Christmann, Sandoval County Probate Judge (505) 867-7645 / (505) 867-7647