

Addendum # 1

Banking and Depository Services

RFP# FY18-SCTO-01

Below are the following changes to the wording of this RFP:

1. On page 2, Section I. Introduction, Part A – it should read:

Sandoval County Board of County Commissioners is requesting sealed bids on behalf of Sandoval County **Treasurer's Office** (~~Treasurer's Office was added~~)

2. On page 4, Section II. Explanation of Events, Part 1 Issuance of RFP – it should read:

This RFP is being issued on behalf of Sandoval County **Treasurer's Office**. (~~Treasurer's Office was added.~~)

3. On page 5, Section II. Explanation of Events, Part 8 Contract Award – it should read:

The contract shall be awarded to the Offeror (or Offerors) whose proposals are most advantageous to Sandoval County **and Sandoval County's Treasurer's Office**. (~~and Sandoval County Treasurer's Office was added.~~)

4. On page 14, Section V. Detailed Scope of Work, Part A. 7. –it should read:

Provide to the County Treasurer on-line, real time internet banking capabilities to include the following:

~~County Manager and Finance Director was deleted.~~)

5. On page 14, Section V. Detailed Scope of Work, Part A. 8.-it should read:

The analysis will be prepared at month's end, and submitted to the County Treasurer by the 10th working day of the following month. ~~Manager and Finance Director was deleted.~~)

6. On page 15, Section V. Detailed Scope of Work, Part A.12. -it should read:

Offeror shall be available to meet, communicate and/or provide **information** to the County Manager, Treasurer and Finance Director or their designee, when necessary. (~~Assistance was changed to information. Sandoval County Board of Commission and Board of Finance was deleted.~~)

7. On page 15, Section V. Detailed Scope of Work, Part C. Deposit Services, 4. The Offeror shall disclose to the Treasurer and the Finance Director, in writing, of any overage or shortage, to include identification of adjustment within **24** hours. (~~Was 48 hours~~)

8. On page 17, Section VI. Technical Specifications, Part 3. Mandatory Specification, Item c. – Please designate the single point(s) of contact that will work directly with the Sandoval County **Treasurer**. (Treasurer was added)
9. On page 19, Section VII. Evaluation Part A. Evaluation Point Summary- the point value has changed:

Factors – correspond to section VI	Points Available
Experience and Qualifications of the offeror to perform	30 points
Organizational References	15 points (was 10)
Mandatory Specifications- Reporting and Transaction Settlement Capabilities with multiple software.	25 points (was 30)
Location and Availability	10 points (was 20)
Cost Analysis	20 points (was 10)
Lowest Responsive cost ----- X Available Award Points This Offeror's cost	
TOTAL POSSIBLE POINTS	100 POINTS
Proof of Financial Stability	Pass/Fail
Proof of Insurance	Pass/Fail
Letter Of Transmittal	Pass/Fail
Signed Campaign Contribution Disclosure Form	Pass/Fail
Conflict of Interest Affidavit	Pass/Fail
New Mexico Preference - Resident Vendor Points	
New Mexico Preference - Resident Veterans Points	

Table 1: Evaluation Point Summary