

# **SANDOVAL TREASURER'S INVESTMENT COMMITTEE (STIC)**

## **REGULAR MEETING MINUTES**

2<sup>nd</sup> Floor Training Room – Sandoval County Administration Building

Tuesday, July 18, 2017 - 4:00pm – 5:00pm

### **1. CALL TO ORDER**

Meeting was called to order at 4:00 PM.

#### **Present:**

##### **Committee Members:**

Laura M. Montoya, County Treasurer  
Christopher Daniel, Community Member  
David Heil, County Commissioner  
Larry Polanis, STO Treasury Controller  
Mario Martinez, Community Member  
Dianne Maes, County Manager  
Mary Jo Trujillo, Finance on behalf of Cassandra Herrera

##### **Treasurer Staff:**

Michelle Schnakenberg, Treasurer's Office

##### **Committee Members Not Present:**

Don Chapman, County Commissioner

##### **Portfolio Manager:**

Paul Dickson, Vice President-Portfolio Manager, NMBT Wealth Management

##### **Other Members of the Public Present:**

### **2. APPROVAL OF AGENDA**

Motion to approve the July 18, 2017 agenda, as amended, by Daniel; Second by Polanis; All in favor; Motion carries.

### **3. APPROVAL OF MINUTES**

Motion to approve the April 12, 2017 minutes by Polanis, Second by Daniels. All in favor; Motion carries.

### **4. INTRODUCTION**

Welcomed Ms. Mary Jo Trujillo on behalf of Cassandra Herrera, Finance Director.

### **5. STATUS OF COUNTY INVESTMENTS – Laura M. Montoya, Treasurer; Paul Dickson, NMB-T Wealth Management**

County investments were discussed PILT payments were covered and Larry mentioned that Intel payments would expire in 2019 and this is non-recurring money. About \$4.8 million is expected over the next 3 years. Financial spreadsheets were explained. \$1.9 million was from the Incentive Bond Reserve and was transferred to the Economic Development Incentive Account. \$1.3 million will remain in a savings account for the county. The new Director for Economic Development, Antoinette Vigil, is working on policies and procedures to expense monies in the Economic Development Account.

Future expenditures were discussed. The right of way for Paseo Del Volcan is expected to be approximately \$4 million.

Paul Dickson went over the County's current accounts and the performance of the investments. The Federal Reserve has raised the rates one time since the last meeting. Paul explained the Option Adjusted Spread as they relate to county investments. He emphasized that the county does not want to be caught with long duration bonds. Public money must be liquid and available.

Current Yield, Yield to Maturity, Yield to Convention, Approved Interest and Option Adjusted Spread were covered. Discussed what was requested in a previous meeting to keep funds separate and the benefits of combining those funds that are all General Fund monies. (Second grouping on the Investment Summary Spreadsheet)

The Library Bond, bonds coming due and T Bonds were discussed. Funds for the new Economic Development account were put in a T-Bill for now and may continue to be rolled over.

The value of the portfolio is the value of the investments plus all accrued interest. The strategy is constrained to safe and liquid investments. Typically, AA, AAA, government secured and CDs.

When first started we were at 80 Basis Points but it has increased to 1.60 to 1.70.

The Federal Reserve has raised the rates three times since the bottom of the cycle and another increase is expected in December. Bond markets were discussed and it was stated that Goldman Sachs predicts a recession in 2 years.

**6. STATUS OF 2016 COLLECTIONS—Larry Polanis, Sandoval Treasurer's Office**

Larry reviewed the Tax Maintenance Report for the end of June. The Treasurer's office continues to improve on last year's collection rate. The overall collection rate for the July 2017 snapshot on the ten years charged to the Treasurer is 99.23%. That was the percentage last year in October 2016. We are pleased with the increase in collection and attribute it to staff and leadership.

**7. STATUS OF THE TREASURER'S OFFICE – Laura M. Montoya, Treasurer**

Laura agreed that the current collection rates are great and will continue to have the Treasurer's office work on uncollected taxes.

**8. NEXT MEETING DATES – Laura M. Montoya, Treasurer**

The next STIC meeting is scheduled for Tuesday, October 17, 2017 at 4:00 PM in the 2<sup>nd</sup> Floor Training Room of the County Administration Building.

**9. NEW BUSINESS – The next Board of Finance meeting is Thursday, August 17.**

**10. ADJOURN – Meeting adjourned at 5:24 PM.**