

SANDOVAL COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
COMMISSION CHAMBERS
MAY 18, 2017 – 6 P.M.

1. CALL TO ORDER

Chairman Chapman called meeting to order at 6:04 p.m. Present were Chairman Chapman, Vice Chairman Heil, Commissioner Block, Commissioner Dominguez and Commissioner Eichwald.

2. PLEDGE OF ALLEGIANCE

Pledge of allegiance was led by Chairman Chapman.

3. INTRODUCTIONS & ANNOUNCEMENTS

Commissioner Dominguez thanked incoming County Manager Dianne Maes for being at tonight's meeting. She is grateful to everyone for their vote of confidence. Chairman Chapman stated that she will be acting County Manager for tonight's meeting and will officially take office on June 1st. Commissioner Block spoke about the 2016 Sandoval County Fire Department Awards and Cadet Graduation ceremony that Chairman Chapman, Vice Chairman Heil and he attended recently. He says he was impressed with their response when they got an emergency call during the ceremony. Commissioner Block spoke about the Sandoval Economic Alliance monthly report. He stated that Sandoval County is a growing economy and is excited for the future. He also spoke about the ethics committee and climate assessment that they are working on and about an incident that occurred earlier in the day at the Valencia County Courthouse. Attorney Sanchez-Downey briefed everyone on the hearing held today in Valencia County regarding the Planning and Zoning Board. Clerk Garbagni introduced Judge Nakamura.

4. COMMENTS FROM THE PUBLIC

Several concerned residents spoke about an oil and gas ordinance. Also several residents spoke about sand and gravel mining. Dick Ulmer a Placitas resident thanked the Commission for changes they have made.

5. PRESENTATIONS

- Sandoval County Community Hero – Manuel Lourenco
(Chairman Chapman)

Chairman Chapman spoke about Manuel Lourenco and his time spent serving his country and afterwards his time as a resident in Sandoval County. He asked for a moment of silence for Lourenco who passed away on April 30, 2017. Chairman Chapman presented the family of Manuel Lourenco with the Sandoval County Community Hero award.

- Galloping Grace Youth Ranch and Food Recycling
(Max Wade, Galloping Grace Youth Ranch; Elena Kayak, Rio Rancho Public Schools)
Vice Chairman Heil introduced Max Wade with the Galloping Grace Youth Ranch and Food Recycling and Elena Kayak with the Rio Rancho Public Schools. They briefed the

Commission on their program. *See attached.* The Commissioners thanked them for their presentation.

6. APPROVAL OF AGENDA

Commissioner Eichwald motion to postpone items 15 and 16 until the next meeting, second by Vice Chairman Heil. Clerk Garbagni called for vote. Motion passed. Vote was unanimous. Vice Chairman Heil motion to approve agenda as amended, second by Commissioner Block. Clerk Garbagni called for vote. Motion passed. Vote was unanimous.

7. CONSENT AGENDA

A. Approval of Minutes from the Regular Meeting of May 4, 2017

B. Approval of the following Budget Resolutions:

(1) No. 5-18-17.7B(1) / Senior Program SCP Budget / Decrease Budget to Reflect the Reduced Grant Amount from NM Aging and Long Term Services / (\$8,300)

(2) No. 5-18-17.7B(2) / Bond Reserve & Cash Management Investment Accounts Budget / Transfer Reflects the Closure of Reserve Bank Account / \$1,366.25

(3) No. 5-18-17.7B(3) / Public Works Budget / Increase Budget to Reflect Funds Received from Insurance Company / \$17,641

Vice Chairman Heil motion to approve, second by Commissioner Eichwald. Clerk Garbagni called for vote. Motion passed. Vote was unanimous.

8. DETENTION CENTER BRIEFING

(Matthew Elwell, Warden)

Warden Matthew Elwell briefed the Commissioners on the escape that occurred at the Sandoval County Detention Center on May 5, 2017. Due to the ongoing investigation there were not many details he could share. Warden Elwell will return at a later date to brief the Commission.

9. OFFICE OF THE COUNTY ASSESSOR

(Tom Garcia, Assessor; Christie Humphrey, Deputy Assessor)

Annual Report and Request for a Motion to Approve the 2016-2021 Valuation Maintenance Plan
Deputy Assessor Christie Humphrey introduced staff members that were present. Deputy Humphrey presented the annual report and requested approval of the 2016-2021 Valuation Maintenance Plan. *See attached.* Commissioners made comments and asked questions. The Commissioners thanked her for her presentation and thanked all of the Assessor's staff for their hard work.

Vice Chairman Heil motion to approve, second by Commissioner Block. Clerk Garbagni called for vote. Vice Chairman Heil, Commissioner Block and Chairman Chapman voted Yes.

Commissioner Dominguez and Commissioner Eichwald voted No. Motion passed 3 – 2.

10. COUNTY BUSINESS DEVELOPMENT

(Dianne Maes, Director)

Request for a Motion to Adopt Ordinance No. 5-18-17.10 Providing for the Administrative Process and Issuance of Industrial Revenue Bonds for Economic Development Projects in Sandoval County

Business Development Manager Antoinette Vigil presented the ordinance. She briefed the Commissioners on the changes that were made.

Commissioner Block motion to approve and adopt Ordinance No. 5-18-17.10 establishing policies and procedures for evaluating proposals to finance projects with revenue bonds including industrial revenue bonds, second by Commissioner Dominguez. Clerk Garbagni called for vote. Motion passed. Vote was unanimous.

11. DIVISION OF INFORMATION TECHNOLOGY

(Jerri Paul-Seaborn, Director)

Request for a Motion to Approve Information Security Policies: Computer Access Control – Authorization and Authentication; Software-Hardware Acquisition, Development, Production and Testing; User ID and Passwords, Security Awareness & Training; Internet Acceptable Use; Remote Network Access; Email Acceptable Use; and Anti-Malware

Commissioner Eichwald motion to approve, second by Vice Chairman Heil. Clerk Garbagni called for vote. Motion passed. Vote was unanimous.

12. DIVISION OF PLANNING & ZONING

(Michael Springfield, Director)

Request for a Motion to Adopt Ordinance No. 5-18-17.12 Prescribing the Powers, Duties, and Organization of the Sandoval County Planning & Zoning Commission

Commissioner Eichwald would like to see more training for Planning & Zoning Commissioners. Director Springfield responded that funds have been allocated for training. Also the Planning & Zoning staff provides training on a monthly basis.

Vice Chairman Heil motion to approve as written, second by Commissioner Eichwald. Mary Feldblum and Allen Freedman spoke about the ordinance and thanked the Commission for considering the public comments on the matter. Clerk Garbagni called for vote. Motion passed. Vote was unanimous.

13. SANDOVAL COUNTY COMMISSION

(Don Chapman, Chairman)

Request for a Motion to Hire Dianne Maes for County Manager

Commissioner Eichwald motion to approve, second by Commissioner Dominguez. Clerk Garbagni called for vote. Motion passed. Vote was unanimous.

14. COMMENTS FROM THE COMMISSIONERS

Commissioner Block briefly spoke about the Planning & Zoning hearing that took place earlier today and he thanked Dr. Freedman and Dr. Feldblum for speaking at that hearing. Chairman Chapman announced there will be a meeting on May 26th at 8:30 a.m. to discuss a strategic plan with the new County Manager Dianne Maes and all the directors and elected officials are invited. He congratulated Dianne Maes on becoming the new County Manager. Chairman Chapman also invited the elected officials and directors to attend the NAIOP meeting on June 1st at 7:30 a.m. at Rust Presbyterian Hospital.

15. CLOSED SESSION – ~~Discuss Pending Litigation (Sandoval County Board of County Board of County Commissioners v. La Farge, et al. D-1329-CV-2013-01674) in Accordance with Open~~

Meetings Act, NMSA 1978, Section 10-15-1(H)(7), which provides an exception to the requirements of the Open Meetings Act for attorney-client privileged communication pertaining to threatened or pending litigation— *Postponed until next meeting*

16. Request for a Motion to Approve Settlement Agreement in Sandoval County Board of County Commissioners v. La Farge, et al., D-1329-CV-2013-01674 - *Postponed until next meeting*

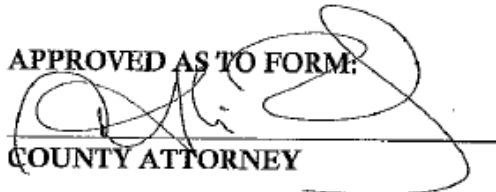
17. ADJOURN

Chairman Chapman adjourned meeting at 9:10 p.m.


DONE IN BERNALILLO, NEW MEXICO, COUNTY OF SANDOVAL, THIS 1 DAY OF June, 2017



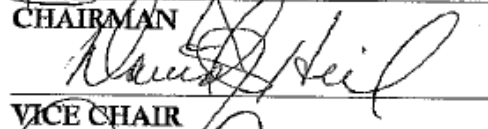
COUNTY CLERK

APPROVED AS TO FORM:


COUNTY ATTORNEY



CHAIRMAN



VICE CHAIR



MEMBER



MEMBER