

Sandoval County Fire Department Command Staff Roles/Responsibilities

Fire Chief/ Director	Deputy Chief Fire Operations	Deputy Chief EMS
James Maxon	Jess Lewis	Gregg Kotila
Financial Management	Fire PPE (Wildland Gear and Structural)	EMS Supplies
Budget and Procurement	Fire Related Training	EMS Protocol Questions
Policies and Procedures	Chaplain Program	EMS License Renewals
EMS Billing and EMS Contracts	Ladder/Hose/Pump/SCBA Testing	EMS Related Training
Communications/Radio/Dispatch	Speciality Rescue Training	Direct supervision of "C" Shift
Leadership Day	Wildland Program	General responsibility for EMS
Fire Apparatus specifications and ordering	Direct Supervision of "A" Shift	EMS Staffing for Special Events
Capital Outlay Projects	Emergency Management	Medical Rescue Management
Overall Department Leadership/Management	Target Solutions	EMS Report QA/QI
Direct Supervision of District Chiefs	Fire Report QA/QI	
	Special Event Coordinator	

Deputy Chief Fire Marshal	Assistant Chief Emergency Mgt.	Assistant Chief Volunteer R & R
Eric Masterson	David Bervin	Brian Culp
Fire Prevention Activities	Emergency Management	Volunteer Retention and Recruitment
Direct supervision of "B" Shift	EMPG, SHSGP, DOH grants mgt.	Volunteer Orientation Academy
Rescue Bridge Contact	Mitigation Projects	Volunteer Application Processing
Burn Permits	Emergency planning and exercise	Citizens Fire Academy
Help Desk System Assistance	EOC Direction	Volunteer EMS/ Fire Trainings
Insurance Services Office	Mitigation Programs	Volunteer PERA
Facility Maintenance	Communications support	EMS Bureau Fund Act
Vehicle Maintenance	Emergency Management liaison to tribes	Nominal Fee Program (Stipend)
Uniform purchasing	Emergency Mgt. Liaison to Municipalities	
Resident Program		

The Sandoval County Help Desk system and the Chain of Command is the preferred method for requests to the Command Staff.

Urgent requests or on scene needs should be directed to the on call Duty Chief at 238-6896