

**SANDOVAL COUNTY BOARD OF COMMISSIONERS
BOARD OF FINANCE QUARTERLY REPORT MINUTES
COMMISSION CHAMBERS
NOVEMBER 19, 2015 – 5 P.M.**

1. CALL TO ORDER

Chairman Madalena called meeting to order at 5:00p.m. Present were Chairman Madalena, Vice Chairman Dominguez, Commissioner Scherzinger, and Commissioner Chapman. Commissioner Walters is out of the country. Commissioner Scherzinger motion to move Item 3 before Item 2, second by Vice Chairman Dominguez. Motion passed. Vote was unanimous.

2. TREASURER'S OFFICE UPDATE

(Laura M. Montoya, Treasurer)

Treasurer Laura M. Montoya updated the Commissioners on changes and improvements in the Treasurer's Office including informational inserts with the tax bills and options for residents to have their tax bills emailed to them. Treasurer Montoya explained various ways that residents may submit their tax payments. She spoke about an upcoming auction scheduled at the end of the first quarter in 2016, and how her office is focusing on delinquent properties to keep the money in Sandoval County rather than turning them over to PTD. Commissioners thanked her and her staff for their hard work.

3. DISCUSSION OF COUNTY INVESTMENTS

(Laura M. Montoya, Treasurer; Paul Dickson, Portfolio Manager, NM Bank & Trust)

Treasurer Montoya and Portfolio Manager Paul Dickson briefed the Commissioners on County investments. Treasurer Montoya requested the packet provided to the Commissioners be on record. *(See attached packet.)*

4. DISCUSSION OF 2015 TAX ROLL

(Laura M. Montoya, Treasurer; Larry Polanis, Treasury Controller)

Treasurer Montoya and Treasury Controller Larry Polanis briefed the Commissioners on the 2015 tax collections. They provided a report detailing collections and explained the data contained in the report. Commissioners thanked Treasurer Montoya and her staff.

5. ADJOURN

Vice Chairman Dominguez motion to adjourn at 5:48 p.m., second by Commissioner Scherzinger. Motion passed. Vote was unanimous.