

Addendum # 1
RFP# FY18-SCCS-01
MOBILE FOOD PANTRY SERVICES

1. Although not specifically described in the RFP, will the successful contractor fund from its own cash initial expenses for executing the contract? Will the successful contractor be able to draw estimated initial costs for executing the contract against the grant? (**VI, 5, Cost Proposal, p.17.**)

This can be negotiated. The available amount was publicly posted and must last for the four (4) year term. If the successful Offeror needs to expend a certain percentage as part of start-up costs this is agreeable (and anticipated) provided they affirm the ability to sustain for the full term.

2. Is there a target amount or percentage of fresh fruits and produce to be sourced from Sandoval County farms? (**Detailed Scope of Work, V. 5. p. 14.**)

No, as the County recognizes the variability of this request. The expectations is the successful Offeror will make every effort possible to ensure the highest percentage possible all things considered. Perhaps some weeks this will be minimal while other weeks not.

3. If there are no current or former State of New Mexico or Sandoval County employees, is checking the box “Terms of Conflict of Interest Affidavit are inapplicable” an acceptable response? (**Appendix E, p. 33.**)

Yes, that is the appropriate response.

4. Is there a sample “Contract Terms and Conditions” that we may use or will it be provided? (**Proposal Format, III C 1-D p. 13**)

The sample “contract” will be a work in progress until all items have been negotiated and both parties are in agreement. It is then that a final contract is drawn and it is approved by all parties and goes to the Commission for final approval.

5. The NM Business Preference Application has been submitted to the NM Taxation and Revenue department and is in process. Will this be sufficient to be submitted with the RFP? II, C, 25, (New Mexico Preference, p. 12)

Unfortunately, we will need the actual certificate that is issued from NM Taxation and Revenue to be able to apply the preference to the RFP.

6. Will Sandoval County provide the mobile pantry vehicle for distribution of goods and products or will this be part of our expenses included in the grant? VI, 5, (Cost Proposal, p. 17)

The vehicle is the expectation of the successful Offeror. The County cannot provide one.

7. What type of subcontract does Sandoval County intend to issue? i.e., firm fixed price, cost reimbursable, etc. VI, 5, (Cost Proposal, p. 17)

The County does not intend to subcontract. The County will contract directly with the successful Offeror for the deliverables outlines in the Scope of Work.

8. A. Where in the RFP should we include the business specifications? (Business Specifications IV, 4, p. 17.)

You can include it under “Other Supporting Materials” or create another tab for the Business Specifications.

- B. For purposes of the Request for Proposal, will Professional Responsibility and Errors and Omissions coverages be considered the same/interchangeable terms? (VI, 4. Insurance p.17.)

By definition, professional liability insurance, also called professional indemnity insurance but more commonly known as errors & omissions in the US, is a form of liability insurance which helps protect professional advice so it will be considered the same at this time.