

Addendum # 2

Subdivision Engineering Review Services

RFP# FY17-SCPZ-02

1. We understand that a cost proposal is required for RFP# FY17-SCPZ-02. Regarding **Section VI. 4. Cost Proposal** (page 16), does providing a fee schedule adequately respond to the RFP, or are you looking for additional information? If so, can you provide a sample project as the basis for a more detailed scope and, therefore, cost proposal? Project size, lot total, acreages, and infrastructure type(s) can have a significant impact in the effort required to review a project.

The Cost Proposal is no longer going to be part of the scoring of this RFP. It is going to be based on how thoroughly each specification is answered and whether you comply with all the pass/fail items on the Evaluation Criteria.

2. Is it safe to assume that you can request a cost and still comply with the Qualification Based Selection process of the Procurement Code because the entire Contract can be expected to be under \$60,000 (since most efforts will be small and you can control how much to use the selected consultant)?

Each project will be negotiated with the successful bidder according to their rates at the time each project starts.

3. Is the cost that we include in the proposal a fee schedule for Staff and Services that would be expected to be used for review services (and associated tasks)? Asking for a 'total cost' will not allow you to compare apples to apples since we don't have a 'project' to assign hypothetical hours to.

We are asking for a Rate Schedule/Fee Schedule for informational purposes only. These rates won't be considered as part of the evaluation process of this RFP and will not be viewed by the Evaluation Committee at all during this process. When putting the contract together for the successful bidder, those rates need to become part of the Contract. The Evaluation Committee will not have access to them at all.