

Addendum # 1

RFP# FY17-SCPW-01

RESIDENTIAL HOUSEHOLD COLLECTION AND DISPOSAL WASTE SERVICES

1. Does the county have a solid waste ordinance in place? Does the ordinance mandate all residents to have collection services? If not, how can we accurately estimate how many households will participate? **At this time the County does not have a solid waste ordinance addressing collections but will amend the current ordinance to reflect any changes necessary once a decision is made pending review of proposals.**
2. Does the RFP require the offerors to provide mandatory curbside recycling collection as well, or is it the intention that this would either not be offered, or be a subscription service? **Curbside recycling collection is a desirable item and should be addressed in that section of the RFP.**
3. Could the County get us the address of the 15,000 homes so that we can see where everything is? **The County will not provide the addresses. Contact Planning and Zoning for help in acquiring this information.**
4. Who determines if a property is “accessible?” Has the county developed a description of what a collection site for inaccessible homes might look like (a dumpster site, etc.)? **The contractor responding to the RFP will have to determine if a property is accessible. The County has not developed a description of what a collection site for inaccessible home might look like and will review proposals from responding contractors.**
5. Will the contractor be allowed to pull a container for non-payment, and will we be able to charge a delivery fee to reconnect service? **Yes**
6. Assumption of bad debt is going to be an issue, so would the county be open to allowing us to raise our rates to compensate us for any bad debt over a certain percentage? **Put it in the proposal if you feel it is necessary. The County will evaluate each proposal and determine what the best value is for the citizens.**
7. Would the county be willing to base the franchise fees on the revenues collected rather than gross sales, to help offset the impact of the assumption of the bad debt? **No**
8. A company would need to make a considerable investment in equipment, containers, facilities and improvements to convenience centers, so would the county be amenable to amending the 30 day termination notice? **We will consider all proposals regarding this matter.**
9. The contract specifies the requirement for the offeror to provide new trucks, but would the county find language that would allow us to utilize some of our existing fleet acceptable? **No exceptions will be made for this requirement.**

10. Is the 10% franchise fee and the 10% administration fee one in the same or are we looking at these two fees being assessed on top of one another (20%)? **It is one in the same.**
11. Will the county allow service to be phased in, in some manner, or agree to extend the start date to accommodate the purchase of new equipment and staffing, or will we have to be prepared to provide service countywide on January 1st, 2017? Has the county considered separating the county into “zones” or “districts,” to allow for different rates for areas that have different densities or access capabilities? Can a tiered rate be provided based on participation levels for recycling, in addition to the creation of these “zones” or “districts?” **We will consider all proposals and work plans.**
12. Would the county be open to alternative proposals to address illegal dumping, particularly providing neighborhood cleanups, bulk item disposal, and low income assistance; or be open to discussing alternative ways to solve waste-related issues rather than implementing this solid waste collection plan as outlined in this RFP? **We will consider all proposals.**
13. Household hazardous waste collection was not addressed in the RFP, so we would like to clarify that this is not part of the requested services. **Household hazardous waste collection is not a requested service in this RFP.**
14. What are the specific lease rates for the collection centers or are these to be developed by the offeror as a part of their proposal response? **Lease rates need to be determined at fair market value. The County is working on that determination and will try to solidify those numbers as soon as possible.**
15. Are the three current convenience center sites staffed during operating hours? **Yes**
16. What waste types do the current convenience centers accept/not accept? **MSW**
17. Are the convenience centers currently set up to accept recyclables? **No**
18. What are the expectations for upgrades to the current convenience centers other than ability to have 3 customers off load simultaneously and capacity for 3 vehicles waiting? **That would be up to the contractor to proposal to the County if upgrades are needed to meet operational needs.**
19. In terms of equipment, what will contractor need to provide for the convenience centers? **This would be up to the Contractor and what their operation needs will be.**
20. Do convenience centers have utilities available on site? (Commercial power, water, phone, internet?) **The convenience centers all have power running to the gate house but have no other utilities to them.**
21. Do collection centers currently charge fees per load, or do County residents use collection centers, for free? **The collection centers currently charge fees per load.**

22. Will the county be willing to allow commercial loads/trailers at the convenience centers for a fee with all revenues going to the contractor? **Possibly, add it to your proposal and we will evaluate it.**
23. Can the disposal of convenience center waste go to a landfill other than Sandoval County if Sandoval County Landfill is closed? **No**
24. Will Sandoval County be responsible for convenience center registrations, annual reports to NMED, and recordkeeping requirements? **Yes**
25. Will offerors be allowed to visit the collection center sites to survey and assess what is needed to meet contract requirements? If so, what is the process to schedule the visits? **Yes offerors will be allowed to visit the collection centers sites. Make you request to Ms. Greene in writing and we will set up a date and time for the visit.**
26. Upon determination of the fair market value of the three collection centers, will this item be considered part of the negotiation process with the successful offeror?
Yes
27. Since all Offerors will be submitting proposal and performance bonds, is it sufficient to provide independently reviewed financials?
Yes
28. Is it the intent of the RFP to offer each and every household individual containerized road side weekly collection and provide the service, if requested?
Yes
29. Understanding that County will not subsidize any portion of the contract and that the Contractor will keep all fees received from the operation of the Collection Centers, should any projected operational shortfalls of the Collection Centers be built into price of collection/disposal services? **That would be up to each offeror to determine.**
30. Does the County want the offeror to provide a cost for roadside recycling containers in areas where recycling collection is currently offered to allow for an even cost comparison, as opposed to the recycling option only being offered if all residents utilize the service? **There is no roadside recycling containers in the unincorporated areas that this RFP addresses to our knowledge.**

31. In the proposed contract, the term is given as 4 years plus two 4- year extensions. The industry standard typically is an initial 8 year contract plus a 4-year extension. Will the term be 8 years with a 4 year extension, reflecting the industry standard? **As stated in Statute 13-1-150, "If the amount of the contract is twenty-five thousand dollars (\$25,000) or more, the term shall not exceed eight years, including all extensions and renewals."**
32. On the cost response form, is the 10% franchise fee based on the final price negotiated after the award of contract? **Yes**
33. Our first question is related to the County's estimate in the number of 15,000 residential/household accounts in the unincorporated areas of Sandoval County and the requirement of the Offer (as Part of Due Diligence) to include a complete list of addresses of ALL such residents, in contemporary/current existence which were recently counted by the Offeror prior to submission of proposal. In starting to develop our proposal and determine where these 15,000 estimated residential homes are located in the unincorporated areas of Sandoval County we became confused as to what the County used to develop this estimated number of homes.

We used information from suburbanstat.org in order to start to develop our project outline as well as developing cost for some of the items required in the RFP and are not coming anywhere near 15,000 residences that will be required to use the service under the future contract with Sandoval County.

Here is an outline of the information we ascertained from the website and feel that these estimated numbers of homes are so far off that we need to ask this question and suggest that the County provide a complete list of address in the unincorporated areas to all potential responders to the RFP. (data 2015 & 2016)

AREA	POPULATION	HOMES
Sandoval County (EST)	131,561	47,602
Rio Rancho	-87,500	-31,982
Bernalillo	-8,320	-2,952
Corrales	-8,329	-3,527
Cuba	-731	-303
Cochiti Lake	-569	-281
Cochiti Pueblo	-528	-157
Jemez Springs	-250	-115
Jemez Pueblo	-1,788	-464
San Ysidro	-193	-81

Sandia Pueblo	-369	-131
San Felipe Pueblo	-2,404	-433
Santa Ana Pueblo	-610	-164
Santo Domingo Pueblo	-2,456	-466
Zia Pueblo	-737	-182
TOTAL Incorporated Areas (EST)	-114,784	-41,328
<u>TOTAL IN UNINCORPORATED (EST)</u>	<u>16,777</u>	<u>6,278</u>

Although these numbers may not be totally accurate as of this day, the discrepancy in the estimated number of homes in the unincorporated areas of Sandoval County (off by over 50%) is so far off we feel that we need to ask this question. We do not see how there is 15,000 homes based on the information we have been able to get to this point. In any event, we believe that Sandoval County may have the ability to get ALL prospective bidders a list of addresses that will be required to provide quality information in any RFP you receive.

We will if necessary go to other Sandoval County Departments and request this information, as will all other Offer's and this may require unnecessary work for many other Departments at Sandoval County? Providing this information to all the Offer's will only provide a level playing field for all to respond to.

It is the offer's responsibility to do their due diligence in this area. The total estimated number of households was arrived at by looking at many sources, including outside sources, and by actually driving many County roads and seeing what was out there. Again it is an estimate. I believe by having the offer's doing there due diligence that it provides a level playing field for all to respond and shows the offer's ability to handle this project.

34. What will be the minimum acceptable annual rental for each of the (3) County Refuse Collection Centers? Tommy mentioned in the Pre Proposal Conference that this would need to meet certain \$\$\$ requirements under Procurement Code of the County or State of NM? **We are in the process of getting appraisals and comparison studies done to determine fair market value. This may require some time and will need to be negotiated when and if a contract is approved.**

35. Do all of the (3) County Refuse Collection Centers meet the County's minimum requirements for operation at this time? Who will set the fees assessed at the County Collection Centers and will commercial or construction debris be allowed or just household trash? Will the \$\$\$ collected (if any) be part of the revenue that the Contractor must pay a Franchise Fee on to the County?

The convenience centers currently meet the minimum requirements for operation. Proposals for fees will be considered, currently fees are set by County ordinance. Currently only MSW is accepted in the convenience centers. Proposals on funds collected by the contractor will be considered regarding the franchise fees.

36. Will the Contractor be required to notify the County when an account becomes delinquent at 75 or 90 days? In some places it says 75 and in others it says 90.

Let's keep it at 75 days.

37. When the Solid Waste Ordinance is developed and published will there be provisions that will allow the Contractor to recoup fees for their cost for non-payment as well as the cost of the Contractor's equipment while the customer is on STOP service?

This will depend on what is proposed by the Offer and what will be reasonable for the County to accept for the citizens.

38. Will Sandoval County extend the start date past 1/1/17 to allow Contractor reasonable time to get NEW equipment ordered, delivered and distributed to Customers?

Sandoval County will be willing to extend start date past 1/1/17 for justified reason submitted in an Offer's proposal.

39. What criteria will the County use in determining if a residence is an inhabited dwelling? If a home is seasonally occupied or a weekend home how will the County determine the requirement for service? How will home business be assessed fees for the trash generated by the business? Will a home with an apartment or mother daughter quarters be counted as 1 or 2 homes?

The County will review all proposals and determine which proposal best addresses these issues and any others that may occur. Not every issue can be foreseen and some considerations will need to be made by all parties as we move forward.

40. Will Contractor have right of way on all Non-County maintained roads, such as HOA's etc. to use for roadside collection of homeowners?

The County only has jurisdiction of County maintained roads. We do maintain the majority of the roads in the unincorporated portions of the County and there is public easements on a majority of the roads that are not maintained by the County.

41. If a front line truck goes in for service, are we allowed utilize a "used" back up truck?

All proposal will be considered and evaluated accordingly. New equipment is required and we do not want to see new equipment being brought in and then swapped out once a contract is in place.

42. Will Planning and Zoning send out monthly reports identifying the changes in property owners in the County?

No

43. How many loads and tons of trash and recycling are hauled per convenience center each year?

For 2015 Canon received 615.11 tons, Cuba 446.65 tons, and Pena Blanca 575.42 tons.

44. On Page 5 and Page 22, it states that the Contractor shall be fully responsible for all aspects of billing as well as receiving payments and collection management, until unpaid amounts become past due at which time alerts will be forwarded by the Contractor to the proper enforcement. What type of enforcement will the County provide?

The County currently does not have any type of enforcement but will consider proposals to provide enforcement if necessary and it is fiscally possible for the County to do so.