

ADDENDUM # 1

ISSUED: July 22, 2014

SANDOVAL COUNTY PUBLIC WORKS
SOLID WASTE DEPARTMENT

ITB# FY15-PW-01

This Addendum becomes a part of the Original document and Modifies, as noted below, the original Request for Proposals.

Written Questions and Responses Pertaining to ITB# FY15-PW-01

1. Section 3.6. Terms of Payment. Similar to other companies in the industry we build shredders to suit customer needs. Hence we do not stock models. We bill progress payments as 50% deposit, 40% due upon verified start of assembly and 10% the day of ship. We would and could extend 30 day terms on the final payment if that would meet your approval and requirements. Can this be amended?
 - a. I have collaborated with my team and I am in agreement that regarding question #1. We do not bill in the increments you suggested.
 - b. Section 3.6 does state “The Invitation to Bid Form provides space for the Bidder to identify the payment terms that the Bidder is offering”.
 - c. We could present the terms to NMED and see if they will accept the terms.

2. 60 day delivery on compliance form with \$250 a day penalty. We would deliver within 90 days and then would accept the \$250 penalty clause. Can this be amended?
 - a. Sandoval County maintains a 60 day delivery compliance with \$250 a day penalty.
 - b. ITB page 3 section 3.5 Delivery Time: Delivery time stated in the specifications shall apply.
 - c. Deviations by the Bidder shall be stated on the Exception Form. Time, if stated in number of days, will be consecutive calendar days.

3. Training is to be a minimum of one week. There is a necessity that that one week be divided in 2 parts so that knife maintenance can be shown after the machine knives are dull. The first 2 day training would be for safety, operation and lubrication maintenance.
 - a. This would be fine.
 - b. Training – Bid price shall include hands on operational training/instructions for a multiple number of operators / mechanics. Operators shall be instructed on safety, operation, and daily maintenance of unit. It shall also include instruction regarding potentially hazardous situations, which can occur when working with the vehicle or equipment, and how these situations can be prevented and/or reduced. Separate training shall be provided on general maintenance / mechanical repair for

Maintenance Service personnel. Training will be conducted by a factory trained representative of the successful bidder or the manufacturer. Training to be after the unit has been accepted and is ready for service, at the convenience of Sandoval County.

- i. This should cover the two part training that is offered, 1) to operate the machine, 2) to train the mechanics and change the Knives.

4. Section 2 of General specification reads: Oil filter shall be removable type with min 5 ~~gallon~~ capacity. We believe this is a typo. Can it be amended to read: Oil filter shall be removable type for min 5 quart engine oil capacity.

- a. (Updated) “Oil filter shall be removable element type with min 5 quart capacity Fuel tank shall not be less than 50 gal.”

ALL OTHER TERMS AND CONDITIONS WILL REMAIN THE SAME.

(End of Addendum)

This addendum modifies, as noted above, the original Request for Proposals documents identified. All other provisions of the contract document shall remain unchanged.

Acknowledge receipt of this Addendum by including the attached Acknowledgment of Receipt of Addendum Form. Failure to do so may cause your bid to be considered non-responsive and your response rejected.

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM # 1

The acknowledgement of receipt should be signed and returned to the Procurement Officer along with proposal documents. Only potential Offerors who elect to return this form completed with the indicated intention of submitting a proposal will receive copies of all written questions and the written responses to those questions as well as ITB addendums, if any are issued.

FIRM:

REPRESENTED BY: _____

TITLE: _____ PHONE NO.: _____

E-MAIL: _____ FAX NO.: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

SIGNATURE: _____ DATE: _____

This name and address will be used for all correspondence related to the Request for Proposal.

Firm **does / does not** (*circle one*) intend to respond to this Request for Proposal.

RETURN TO:

Jeffrey Davis, Procurement Officer
Sandoval County Finance Department
Phone: (505) 404-5873
Fax: (505) 867-7605

E-mail: jdavis@sandovalcountynm.gov