

**SANDOVAL COUNTY BOARD OF COMMISSIONERS
BOARD OF FINANCE QUARTERLY REPORT MINUTES
COMMISSION CHAMBERS
FEBRUARY 19, 2015 - 5:30 P.M.**

1. **CALL TO ORDER**
Chairman Madalena called meeting to order at 5:30 p.m. Present were Chairman Madalena, Vice Chairman Dominguez, Commissioner Scherzinger, and Commissioner Chapman. Commissioner Walters arrived at 5:50 p.m.
2. **TREASURER'S OFFICE UPDATE**
(Laura M. Montoya, Treasurer)
Treasurer Montoya presented the Commission with an update on bonds, the audit meeting with Griego Professional Services LLC, and also improvements her office has made.
3. **DISCUSSION OF COUNTY INVESTMENTS**
(Laura M. Montoya, Treasurer; Paul Dickson, New Mexico Bank & Trust – Investment Advisory Services)
Treasurer Montoya updated the Commission on County investments.
4. **DISCUSSION OF 2014 TAX ROLL**
(Laura M. Montoya, Treasurer; Larry Polanis, Treasury Controller)
Treasury Controller Larry Polanis briefed the Commission on the 2014 tax collections.
5. **ADJOURN**
Commissioner Scherzinger motion to adjourn at 6:10 p.m., second by Vice Chairman Dominguez. Motion passed. Vote was unanimous.

**SANDOVAL COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
COMMISSION CHAMBERS
FEBRUARY 19, 2015 – 6 P.M.**

1. **CALL TO ORDER**
Chairman Madalena called meeting to order at 6:20 p.m. Present were Chairman Madalena, Vice Chairman Dominguez, Commissioner Scherzinger, Commissioner Chapman and Commissioner Walters.
2. **PLEDGE OF ALLEGIANCE**
Pledge of allegiance was led by J.J. Griego.
3. **INTRODUCTIONS & ANNOUNCEMENTS**
Chairman Madalena introduced his daughter Cara Madalena. Commissioner Walters introduced Rio Rancho City Councilor Cheryl Everett.
4. **APPROVAL OF AGENDA**
Commissioner Walters motion to approve, second by Commissioner Chapman. Motion passed. Vote was unanimous.
5. **CONSENT AGENDA**
 - A. Approval of Minutes from the Regular Meeting of February 5, 2015
 - B. Approval of the following Budget Resolutions:
 - (1) No. 2-19-15.5B(1) / Legislative Funding Budget / Decrease Budget to Reflect Actual Fund Balance / (\$75,677)
 - (2) No. 2-19-15.5B(2) / DWI Distribution Grant Budget / Decrease Budget to Reflect Amount Due to the NM Department of Finance and Administration / (\$8,556)
 - (3) No. 2-19-15.5B(3) / Planning & Zoning Cell Tower & Subdivision Engineering Fees Budgets / Increase Budgets to Reflect Deposits Received and Held in a Holding Account / Cell Tower Budget \$5,000 / Engineering Fees Budget \$500
 - (4) No. 2-19-15.5B(4) / Water Project Fund Budget / Increase Budget to Reflect New Funding from the New Mexico Environment Department for Cuba Wastewater System Improvement Project Phase II / \$165,600
 - C. Approval to Award Bid for Detention Center Uniforms to The Gizmo Store and Authorize the County Manager to Enter into an Agreement
 - D. Approval to Reappoint Sam Landee-Thompson (District 2) to the Planning & Zoning Commission for a Two-Year Term (March 2017)Commissioner Walters motion to approve, second by Commissioner Chapman. Motion passed. Vote was unanimous.

6. 2015 LEGISLATIVE SESSION UPDATE
(Larry Horan, Lobbyist)
Treasurer Montoya briefed the Commission on the status of several House and Senate bills that affect the Treasurer's office. Assessor Garcia briefed the Commission on the status of House and Senate bills that affect the Assessor's office.
7. AUDIT REPORT – FISCAL YEAR 2013-2014
(J. J. Griego, Griego Professional Services, LLC)
J.J. Griego of Griego Professional Services, LLC presented the audit report for FY 2013-2014.
8. OFFICE OF THE COUNTY CLERK
(Eileen Garbagni, County Clerk)
Request for a Motion(s) to Appoint Nominees (Democrat and Republican) to the Board of Registration for a Two (2) Year Term – Three (3) Members and Two (2) Alternates
Commissioner Scherzinger nominated Margaret Ellison as a member, second by Commissioner Dominguez. Commissioner Scherzinger, Vice Chairman Dominguez, Commissioner Chapman, Commissioner Walters and Chairman Madalena all voted Yes. Motion passed. Vote was unanimous.
Commissioner Chapman nominated Wes Bassett as a member, second by Commissioner Walters. Commissioner Chapman, Commissioner Walters, Commissioner Scherzinger, Vice Chairman Dominguez, and Chairman Madalena all voted Yes. Motion passed. Vote was unanimous.
Commissioner Chapman nominated Jan Gamar as a member, second by Commissioner Walters. Commissioner Chapman and Commissioner Walters voted Yes. Commissioner Scherzinger, Vice Chairman Dominguez and Chairman Madalena voted No. Motion failed.
Commissioner Scherzinger nominated Thomas Buckner. Commissioner Scherzinger withdrew her motion.
Commissioner Scherzinger nominated Thomas Buckner as a member, second by Vice Chairman Dominguez. Commissioner Scherzinger, Vice Chairman Dominguez, Commissioner Walters and Chairman Madalena voted Yes. Commissioner Chapman voted No. Motion passed.
Commissioner Walters nominated Jan Gamar as an alternate, second by Commissioner Chapman. Commissioner Walters, Commissioner Chapman, Commissioner Scherzinger, Vice Chairman Dominguez and Chairman Madalena all voted Yes. Motion passed. Vote was unanimous.
Commissioner Scherzinger nominated Donna Tillman as an alternate, second by Vice Chairman Dominguez. Commissioner Scherzinger, Vice Chairman Dominguez, Commissioner Walters and Chairman Madalena voted Yes. Commissioner Chapman voted No. Motion passed.
9. DIVISION OF COMMUNITY SERVICES
(Peggy Cote, Director)
 - A. Request for a Motion to Adopt Resolution No. 2-19-15.9A Authorizing the Submission of an Application for \$150,000 to the NM Department of Finance and

Administration, Local Government Division, to Participate in the Alcohol Detoxification Grant Program for FY 2015-2016
Commissioner Scherzinger motion to approve, second by Vice Chairman Dominguez. Motion passed.

- B. Request for a Motion to Adopt Resolution No. 2-19-15.9B Authorizing the Submission of an Application for \$849,029.42 to the NM Department of Finance and Administration, Local Government Division, to Participate in the Local DWI Grant Program and Distribution Program for FY 2015-2016
Commissioner Chapman motion to approve, second by Vice Chairman Dominguez. Motion passed. Vote was unanimous.

10. SANDOVAL COUNTY COMMISSION
(Commissioner Chapman)

- A. Discussion of Partnership/On-going Meeting(s) with City of Rio Rancho
 - B. Discussion of Transparency – Video Streaming
 - C. Discussion of Fiscal Planning – Five-Year Plan
- Discussion by Commissioner Chapman and the Commission on Item 10. No action was taken. Commission agreed to move the March 5th Commission meeting to March 4th if there were items that required approval.

11. COMMENTS FROM THE PUBLIC

Tom Plate from Rio Rancho spoke in favor of videotaping Commission meetings and posting them online. Richard Grooters from Rio Rancho spoke about all of Sandoval County coming together to achieve common goals and also spoke in favor of videotaping and posting meetings online. Elizabeth Dwyer expressed her concerns about Bernalillo and other surrounding communities being excluded from future meetings with the County.

12. COMMENTS FROM THE COMMISSIONERS

Commissioner Dominguez thanked everyone for attending. Commissioner Chapman also thanked everyone for attending and contributing their thoughts and opinions. Commissioner Walters felt that there was good discussion during the meeting. He would like to have an explanation sheet available to the public on how the Commission meetings are conducted. Chairman Madalena thanked Vice Chairman Dominguez for running the last Commission meeting and wished Manager Rios's wife a speedy recovery.

13. ADJOURN

Commissioner Walters motion to adjourn at 8:50 p.m, second by Commissioner Chapman. Motion passed. Vote was unanimous.